

**County Council of Dorchester County**  
**Open Meeting Minutes**  
**May 6, 2025**

The County Council of Dorchester County convened into Open Session on May 6, 2025 at 4:37 p.m., in Room 110 of the County Office Building, 501 Court Lane, Cambridge, Maryland 21613. A roll call of the members was conducted. Present in Room 110 were: George L. Pfeffer, Jr., President; Mike Detmer, Vice President; Rob Kramer, Jr.; and, Ricky C. Travers. Also present in Room 110 were: Jerry Jones, County Manager; Charles MacLeod, County Attorney; Irene Barnes, Executive Operations Specialist; and, Kellie Lauzon, Executive Assistant. William V. Nichols joined the meeting late.

Upon motion by Councilman Detmer, seconded by Councilman Kramer, the Council adjourned into Closed Session at 4:38 p.m., pursuant to the following sections of Title 3 of the General Provisions Article of the Maryland Annotated Code, §3-305(b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; §3-305(b)(13) to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter; and, §3-305(b)(7) to consult with counsel to obtain legal advice. The Written Statement for Closing a Meeting under the Open Meetings Act is attached hereto.

**OPEN SESSION**

The County Council of Dorchester County convened into Open Session on May 6, 2025 at 6:00 p.m., in Room 110 of the County Office Building, 501 Court Lane, Cambridge, Maryland 21613. Present in Room 110 were: George L. Pfeffer, Jr., President; Mike Detmer, Vice President; Rob Kramer, Jr.; William V. Nichols; and, Ricky C. Travers. Also present in Room 110 were: Jerry Jones, County Manager; Charles MacLeod, County Attorney; Irene Barnes, Executive Operations Specialist; and, Kellie Lauzon, Executive Assistant.

**INVOCATION AND PLEDGE OF ALLEGIANCE**

Councilman Pfeffer led the invocation and the pledge of allegiance.

**CALL FOR ADDITIONS OR DELETIONS TO AGENDA**

After publication of the agenda, Intradepartmental Budget Transfer Request – Recreation & Parks was removed, and the following items were added:

- 1) Bid Award – CGE Terminal LED Lighting Retrofit – Airport
- 2) Legislation Introduction – Shoreline Erosion Tax Credit Amendment
- 3) Proclamation – Police Week – Week of May 11, 2025

Upon motion by Councilman Travers, seconded by Councilman Kramer, the Council unanimously approved the amended agenda.

## FINANCIAL REPORT: CASH AND INVESTMENTS

Councilman Pfeffer reported total cash and investments as \$29,744,198.39.

## CLOSED SESSION SUMMARY

The Council convened into a Closed Session at 4:38 p.m. on May 6, 2025 to discuss the following items pursuant to Title 3 of the General Provisions Article of the Maryland Annotated Code §3-305(b)(1), (13) and (7):

1. Notifications of recent personnel changes within the County were provided;
2. Personnel matters relating to specific individuals and positions;
3. Received legal advice from the County Attorney regarding the following:
  - a. Proposed lease of County owned property;
  - b. An amendment to a specific County code;
  - c. A specific project within the County; and,
  - d. Documents relating to a specific board.

## CONSENT AGENDA

Upon motion by Councilman Travers, seconded by Councilman Kramer, the Council unanimously approved the Consent Agenda.

- County Council Open Session Minutes – April 15, 2025
- Accounts Payable Disbursement Report – Week Ending May 2, 2025
- Request to Surplus Vehicles – Sheriff's Office
  - Request of James W. Phillips, Jr., Sheriff, Sheriff's Office, to surplus the following vehicles:
    - Unit 2512, 2015 Chevy Tahoe, VIN #1GNLC2ECXFR298202
    - Unit 2510, 2016 Chevy Tahoe, VIN #1GNLCDEC8GR328990
    - Unit 2553, 2015 Chevy Tahoe, VIN #1GNLC2EC6FR723365
    - Unit 2573, 2017 Dodge Durango, VIN #1C4SDJFT8HC628869
- Eastern Shore Innovation Center License Agreement – Economic Development
  - Request of Susan Banks, Economic Development Director, to approve an Eastern Shore Innovation Center License Agreement with BioClean GFS, for Suite No. 017, effective May 15, 2025 to May 14, 2027, at \$250 per month with an option for an extension.
- County Property Tax Exemption Request – Habitat for Humanity Choptank – Finance
  - Request of JoAnn Hansen, Chief Executive Officer, Habitat for Humanity Choptank, to grant 2025-2026 County property tax exemptions on 20 properties owned by the tax-exempt charitable organization.
- Request to Advertise for Proposals – Sports Lighting for Athletic Fields – Recreation & Parks
  - Request of Duc Trieu, Recreation & Parks Director, to advertise a request for proposals for the installation of sports lighting on three multi-purpose athletic fields at the School Street Athletic Complex.

- Intradepartmental Budget Transfer Request – Elections
  - Request of Gwendolyn Dales, Elections Director, to complete a FY25 Budget Transfer within the Elections Office.
- Letter of Support – Plumbing Poverty Program Grant Application – Habitat for Humanity Choptank
  - Request of Erin Harmon, Grants Administrator, Habitat for Humanity Choptank, to provide a letter of support for its Plumbing Poverty Program Grant Application through the Maryland Affordable Housing Trust to assist homeowners living in Dorchester and Talbot Counties with plumbing repairs.
- Letter of Support – S.725-Enhancing First Responders Act – Communications Division
  - Request of Robbie Larimer, Communications Division Manager, Sheriff's Office, to provide a letter of support for the S.725-Enhancing First Responders Act to direct the Federal Communications Commission to issue reports after activation of the Disaster Information Reporting System and to make improvements to network outage reporting, to categorize public safety telecommunicators as a protective service occupation under the Standard Occupational Classification system, and for other purposes.
- Memorandum of Understanding – Housing Advanced Life Support Units – Emergency Medical Service
  - Request of Debbie Wheedleton, Chief, Emergency Medical Services, to enter into Memorandums of Understanding for the housing of Advanced Life Support Units and staff between the County and the following Volunteer Fire Companies: 1) Eldorado-Brookview; 2) Hurlock; and, 3) Madison.
- County Appointment – Dorchester Soil Conservation District Board Of Supervisors
  - Appointment of Ronnie Andrews to the Dorchester Soil Conservation District Board of Supervisors to fill the unexpired term, ending December 12, 2027, of Jason Spicer, who resigned.

## **COMMENDATIONS**

### **EASTERN SHORE CRIMINAL JUSTICE ACADEMY – FIRST IN CLASS – DON KINNAMON**

The Council presented a Commendation to Don Kinnamon, Correctional Officer, Department of Corrections, for graduating first in class at the Eastern Shore Criminal Justice Academy's Entrance Level Class for Jail and Correctional Officers.

## **PROCLAMATIONS**

### **MOTORCYCLE SAFETY & AWARENESS MONTH, MAY, 2025**

The Council presented a Proclamation declaring the month of May, 2025 as Motorcycle Safety and Awareness Month.

Ken Eaton, Executive Director, ABATE of Maryland, Inc., reminded the public that grass clippings left on the roadways are dangerous to motorcyclists and cause accidents.

Dawn Stanley, Chapter Secretary & Products Director, ABATE of Maryland, Inc., also reminded the public to look twice for motorcyclists when operating vehicles on the roadways.

#### **POLICE WEEK – WEEK OF MAY 11, 2025**

The Council presented a Proclamation declaring the week of May 11, 2025 as Police Week.

#### **SALVATION ARMY WEEK – WEEK OF MAY 12, 2025**

The Council presented a Proclamation declaring the Week of May 12, 2025 as Salvation Army Week.

#### **PUBLIC SERVICE RECOGNITION WEEK – WEEK OF MAY 4, 2025**

The Council presented a Proclamation declaring the week of May 4, 2025 as Public Service Recognition Week.

### **PRESENTATION**

Jack Wilson, President, Maryland Association of Counties (MACo); and, Michael Sanderson, Executive Director, MACo, provided the Council with an overview of the attached presentation, which included legislative updates following the Maryland General Assembly 2025 Legislative Session.

Mr. Sanderson said the State may hold a special session due to proposed federal changes, including a 50/50 Medicaid cost split that could add a \$2 billion expense to the State's budget, causing additional concerns for counties.

Councilman Detmer said a "one size, fits all" approach does not fit the needs of the County or rural communities within the State.

Councilman Travers expressed concerns on the Blueprint for Maryland's Future package. He stated it is not affordable for the County, and that passed on incorrect information, as the current cost well exceeds the projected expense.

### **ANNUAL MEETING WITH MUNICIPALITIES**

Councilman Pfeffer asked for comments from the municipal leaders, the following provided comments:

Lajan Cephas, Mayor, City of Cambridge, spoke in opposition of the proposed elimination of the County's tax differential, suggesting the County obtain a loan from its reserve fund and pave less County roads.

Charles T. Cephas, Sr., Mayor, Town of Hurlock, deferred comments to John Avery, Town Manager, Town of Hurlock. Mr. Avery spoke in opposition of the proposed elimination of the

County's tax differential, suggesting the County increase the tax differential rate on the same basis as the County real property tax.

Karen Tolley, Mayor, Town of Church Creek, requested the Council to reconsider the municipal tax rebate, if the tax differential is not eliminated.

Upon motion by Councilman Travers, seconded by Councilman Detmer, the Council unanimously adjourned into Legislative Session.

## **LEGISLATIVE SESSION**

### **PUBLIC HEARING – 2025-2026 ANNUAL BUDGET & APPROPRIATION ORDINANCE**

#### **BILL NO. 2025-4     AN ORDINANCE CONCERNING: 2025-2026 ANNUAL BUDGET AND APPROPRIATION ORDINANCE OF DORCHESTER COUNTY**

Ms. Lauzon said a public hearing is being conducted on Bill No. 2025-4 for the 2025-2026 budget and appropriation ordinance of Dorchester County.

Councilman Pfeffer asked for public comments, the following provided comments:

Frank Narr, Board Treasurer, Cambridge Waterfront Development, Inc. (CWDI), spoke on the \$72,000.00 budget request submitted to the Council, and said a CWDI Open Session meeting will be held on May 20, 2025 at 12:00PM in the Council's Chambers.

Robert Aaron, resident, said Dorchester County ranks at the fourth poorest County in the State.

Sharon Smith, resident, requested more transparency and details on the proposed budget.

Cleveland Rippons, resident, spoke in opposition of the proposed elimination of the County's tax differential. In response to Mr. Rippons' request, Councilman Pfeffer instructed him to call the Council's Office to request a meeting.

Astrida Turkopuls, resident, spoke in opposition of the proposed elimination of the County's tax differential.

Maryanne Benson, resident, spoke in opposition of the proposed elimination of the County's tax differential.

Sputty Cephas, Council President, City of Cambridge, requested the Council hear the voices of municipalities and constituents.

Earl Murphy, Council President, Town of Hurlock, requested the Council to adjust the budget to assist the municipalities and residents.

Michelle Bork, resident, spoke in opposition of the proposed elimination of the County's tax differential.

Councilman Pfeffer asked for additional public comments, hearing none, the public hearing was closed. He announced the next public hearing will be held during the May 13, 2025 Council meeting, beginning at 6:00 p.m.

#### **PUBLIC HEARING – QUALIFIED SENIOR CITIZEN TAX CREDIT**

**BILL NO. 2025-5     AN ACT OF THE COUNTY COUNCIL OF DORCHESTER COUNTY, MARYLAND PURSUANT TO THE AUTHORITY SET FORTH IN § 9-245 OF THE TAX-PROPERTY ARTICLE OF THE ANNOTATED CODE OF MARYLAND TO AMEND CHAPTER 144 - TAXATION §§ 144-49 AND 144-50 OF THE DORCHESTER COUNTY CODE REGARDING THE QUALIFIED SENIOR CITIZEN TAX CREDIT.**

Ms. Lauzon said a public hearing is being conducted on Bill No. 2025-5 to amend Chapter 144 – Taxation §§ 144-49 and 144-50 of the Dorchester County code regarding the qualified senior citizen tax credit.

Councilman Pfeffer asked for public comments, hearing none, the public hearing was closed.

Councilman Pfeffer provided an overview of the proposed qualifications:

- At least 67 years old (amended from 70 years old); and,
- Must qualify for the Homeowner Property Tax Credit through the State of Maryland (refer to the State form for qualifications).

Upon motion by Councilman Travers, seconded by Councilman Kramer, the Council unanimously adopted Bill No. 2025-5; the roll call was: Pfeffer – aye; Detmer – aye; Kramer – aye; Nichols – aye; and, Travers – aye.

#### **INTRODUCTION – CLOSURES – PORTION OF FARM CREEK RD & TODDVILLE BOAT RAMP**

**AN ACT OF THE COUNTY COUNCIL OF DORCHESTER COUNTY, MARYLAND PURSUANT TO §§ 12-401(B), 12-512(D) OF THE LOCAL GOVERNMENT ARTICLE, ANNOTATED CODE OF MARYLAND, AND CHAPTER 40, § 40-20 OF THE DORCHESTER COUNTY CODE FOR THE PURPOSE OF CLOSING, ABANDONING, AND CONVEYING (I) A PORTION OF FARM CREEK ROAD, A PUBLIC COUNTY ROAD SITUATE IN THE TENTH ELECTION DISTRICT OF DORCHESTER COUNTY, MARYLAND, AND (II) THE COUNTY BOAT RAMP LOCATED ON PARCEL 227 AND ADJACENT TO FARM CREEK ROAD FOR A PORTION OF THAT CERTAIN REAL PROPERTY SHOWN ON DORCHESTER COUNTY TAX MAP 102, GRID 18 AS PARCEL 6, LOT 2, HAVING A TAX IDENTIFICATION NUMBER OF 10-005434, CONSISTING OF 81.75 ACRES OF LAND, MORE OR LESS.**

Ms. Lauzon said for introduction is legislation for the purpose of closing, abandoning, and conveying (I) a portion of Farm Creek Road, a public county road situate in the Tenth Election District of Dorchester County, Maryland, and (II) the County boat ramp located on parcel 227 and adjacent to Farm Creek Road for a portion of that certain real property shown on Dorchester County Tax Map 102, Grid 18 as Parcel 6, Lot 2.

Upon motion by Councilman Travers, seconded by Councilman Detmer, the Council unanimously agreed to proceed with the publication of a public hearing.

#### **INTRODUCTION – SHORELINE EROSION TAX CREDIT AMENDMENT**

**AN ACT OF THE COUNTY COUNCIL OF DORCHESTER COUNTY, MARYLAND PURSUANT TO THE AUTHORITY SET FORTH IN § 9-217 OF THE TAX-PROPERTY ARTICLE OF THE ANNOTATED CODE OF MARYLAND TO AMEND CHAPTER 144 - TAXATION §§ 144-37 THROUGH 144-43 OF THE DORCHESTER COUNTY CODE REGARDING THE TAX CREDIT FOR SHORELINE EROSION CONTROL STRUCTURES.**

Ms. Lauzon said for introduction is legislation to amend Chapter 144 - Taxation §§ 144-37 through 144-43 of the Dorchester County code regarding the tax credit for Shoreline Erosion Control Structures.

Upon motion by Councilman Detmer, seconded by Councilman Travers, the Council unanimously agreed to proceed with the publication of a public hearing.

Upon motion by Councilman Travers, seconded by Councilman Kramer, the Council unanimously adjourned into Open Session.

#### **RECONVENE INTO OPEN SESSION**

#### **ACTION ITEMS**

#### **HIGHWAY PRIORITY DISCUSSIONS – PUBLIC WORKS**

Upon motion by Councilman Travers, seconded by Councilman Kramer, the Council unanimously agreed to submit the following highway priorities list for consideration:

- Nealsen Street – repave truck route that connects RT 392 and RT 307;
- Corner of Cokesbury Road & RT 392 – repair sink hole, failing culvert and crack spanning RT 392; and,
- Rehabilitation of railroad corridor from Hurlock to Linkwood.

The Council directed staff to submit a letter of request to the Maryland Department of Transportation to shift the resurfacing project on Route 50, between Bucktown Road and Austin Road, to overnight operations.

#### SOLE SOURCE – MARINA PORTABLE TOILETS – PUBLIC WORKS

Upon motion by Councilman Travers, seconded by Councilman Kramer, the Council unanimously approved the following request of Matt Ozman, Public Works Director, with the exception of the recommended vendor:

1. Award the marina facilities portable toilets contract to Harmans Septic Care, Inc., instead of the recommended vendor
2. Remove Kirwins Wharf, West Tedious Creek, and Crocheron Wharf;
3. Shorten the season term to June 1, 2025 to September 30, 2025; and,
4. Fund the services with contingency funds at a total cost of \$4,000.00

Councilman Pfeffer said these services were previously funded by the Department of Natural Resources, however, the grant was discontinued in 2024.

In response to Councilman Detmer's inquiry, Mr. Ozman said this was scaled back to provide cost savings to the County, and it is difficult to have toilets serviced at these locations.

#### MARINA DUMPSTERS CONTRACT AMENDMENTS – PUBLIC WORKS

Upon motion by Councilman Travers, seconded by Councilman Kramer, the Council unanimously approved the request of Mr. Ozman to amend the current contract with Republic Services to:

1. Remove Kirwins Wharf and Crocheron Wharf; and,
2. Shorten the season term to June 1, 2025 to September 30, 2025

The Council acknowledged that this will provide an overall savings of \$4,660.00, at a total cost of \$20,970.00.

#### BID AWARD – GENERATOR SERVICES RFP – PUBLIC WORKS

Upon motion by Councilman Kramer, seconded by Councilman Travers, the Council unanimously approved the request of Mr. Ozman to award the bid for generator services at the County Office Building, Circuit Court, Highway Division and the Airport, to the lowest bidder, Barnes Electric, at the cost of \$9,860.00 for a two-year term, which will be funded by various FY26 Operating Budgets for these locations.

#### EVENT REQUESTS – SIX PILLARS CENTURY BIKE RIDE – CAMBRIDGE CRAB RUN – TCR EVENT MANAGEMENT

Upon motion by Councilman Detmer, seconded by Councilman Kramer, the Council unanimously approved the request of Jason Chance, USA Triathlon Certified Race Director/RRCA Certified Race Director, TCR Event Management to hold the following events:

- 1) Six Pillars Century Bike Ride on May 10, 2025; and,



2) Cambridge Crab Run on May 11, 2025.

The Council acknowledged that the special events process is to be followed, and any additional costs incurred for resources from Public Safety or Public Works will be the responsibility of the event organizers.

## **POLL CONFIRMATIONS**

Upon motion by Councilman Kramer, seconded by Councilman Travers, the Council unanimously confirmed its decision in the interim of meetings, via poll, to:

- Appoint Karen Tolley to the Burial Sites Preservation Board, by a 4 to 0 vote;
- Approve an Amended and Restated Public Road Construction Agreement, and an Assignment of Public Road Construction for the Pine Top Subdivision, by a 4 to 0 vote;
- Submit a Letter of Opposition to the Governor's office requesting to veto Senate Bill 931 (cross-filed House Bill 1036) entitled, Public Utilities – Generating Stations – Generation and Siting (Renewable Energy Certainty Act), by a 5 to 0 vote;
- Approve the requests of the Sheriff's Office to submit the following FY26 Governor's Office of Crime Prevention and Policy grant applications with no match requirement, and a performance period of July 1, 2025 to June 30, 2026:
  - Warrant and Absconding for \$24,750.00 for overtime to serve warrants, by a 5 to 0 vote;
  - Police Recruitment and Retention for \$49,680.00 for incentives to retain and recruit deputies; by a 5 to 0 vote;
  - Domestic Violence Unit Program for \$11,900.00 for overtime to enter peace and ex parte orders, by a 3 to 0 vote;
  - Community Grant Program Fund for \$49,955.00 for overtime for deputies to attend community events and to fight juvenile crime, by a 3 to 0 vote

## **BID AWARD – CGE TERMINAL LED LIGHTING RETROFIT – AIRPORT**

Upon motion by Councilman Detmer, seconded by Councilman Kramer, the Council deferred the bid award request of Steve Nuwer, Airport Director, for the LED Lighting Retrofit project at the Cambridge-Dorchester Regional Airport Terminal to obtain additional information.

## **COUNTY MANAGER COMMENTS**

Mr. Jones made no comments.

## **COUNCIL COMMENTS**

Councilman Detmer: 1) provided an update on House Bill No. 1124, entitled Dorchester County – Well and On-Site Sewage Disposal Activities – Privatization Program; 2) said a District 5 town hall meeting will be held on May 15, 2025 at 6:00 p.m. at the Eldorado-Brookview Volunteer

Fire Company; and, 3) thanked Maggie Trovato, Reporter, The Star Democrat, for her services, and wished her well in her next endeavor.

Councilman Pfeffer: 1) thanked the public for attending the meeting; 2) said the Council and County staff are working diligently on the budget; 3) expressed the Council cares about its constituents and have been advocating for the residents of the County, by speaking with State Representatives, the Comptroller, the Governor, and testifying at Maryland General Assembly legislative hearings, as well as sending letters; and, 4) he reiterated that the County must pay mandates required by law, or the State will withhold the County's income tax revenue.

Councilman Travers clarified a false statement made by a constituent during the budget public hearing.

### PUBLIC COMMENTS

Terry Robbins, resident, said: 1) on behalf of the James G. Busick Tennis Foundation, the Glasgow Street tennis courts were vandalized after hours; and, 2) the 113<sup>th</sup> Cambridge Classis Powerboat Regatta is on May 17, 2025.

### ADJOURNMENT

With no further business to discuss, and upon motion by Councilman Travers, seconded by Councilman Kramer, the Council unanimously adjourned the meeting at 7:55 p.m.

ATTEST:

  
Jerry Jones  
County Manager

THE COUNTY COUNCIL  
OF DORCHESTER COUNTY:

  
George L. Pfeffer, Jr., President

  
Mike Detmer, Vice President

  
Rob Kramer, Jr.

  
William V. Nichols

  
Ricky C. Travers

Approved the 6<sup>th</sup> day of May, 2025.

PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING  
("CLOSING STATEMENT") UNDER THE OPEN MEETINGS ACT (General  
Provisions Article § 3-305)

This form has two sides. *Complete items 1 – 4 before closing the meeting.*

**1. Recorded vote to close the meeting:**

Date: 5/6/25; Time: 4:37 p.m.; Location: 501 Court Lane, Room 110,  
Cambridge, MD 21613; Motion to close meeting made by: Detmer Seconded by: Kramer  
Members in favor: Pfeffer, Detmer, Kramer, Travers  
Opposed: \_\_\_\_\_ Abstaining: \_\_\_\_\_ Absent: Nichols

**2. Statutory authority to close session (check all provisions that apply).**

**This meeting will be closed under General Provisions Art. § 3-305(b) only:**

(1) x "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; (2) \_\_\_\_\_ "To protect the privacy or reputation of individuals concerning a matter not related to public business"; (3) \_\_\_\_\_ "To consider the acquisition of real property for a public purpose and matters directly related thereto"; (4) \_\_\_\_\_ "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State"; (5) \_\_\_\_\_ "To consider the investment of public funds"; (6) \_\_\_\_\_ "To consider the marketing of public securities"; (7) x "To consult with counsel to obtain legal advice"; (8) \_\_\_\_\_ "To consult with staff, consultants, or other individuals about pending or potential litigation"; (9) \_\_\_\_\_ "To conduct collective bargaining negotiations or consider matters that relate to the negotiations"; (10) \_\_\_\_\_ "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans"; (11) \_\_\_\_\_ "To prepare, administer, or grade a scholastic, licensing, or qualifying examination"; (12) \_\_\_\_\_ "To conduct or discuss an investigative proceeding on actual or possible criminal conduct"; (13) x "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter"; (14) \_\_\_\_\_ "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process." (15) \_\_\_\_\_ "To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information . . . or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices."

Continued →

3. For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

Citation (insert # from above)	Topic	Reason for closed-session discussion of topic
§3-305(b)(1)	To discuss the following, <ul style="list-style-type: none"><li>• Personnel changes within the County; and,</li><li>• Personnel matters relating to specific individuals and positions</li></ul>	Public Discussion of applicant's names and job info could discourage people from applying for County jobs
§3-305(b)(13)	Same topic as above	Public Information Act, GP Section 4-310 and 311 requires us to shield recommendation letters and job applications
§3-305(b)(7)	To receive legal advice from the County Attorney regarding the following: <ul style="list-style-type: none"><li>• Proposed lease of county Property;</li><li>• An amendment to a specific county code;</li><li>• A specific project within the County; and,</li><li>• Documents relating to a specific board</li></ul>	Council does not want to waive the attorney-client privilege. See page 101, August 17, 2021, OMCB ruling (15 OMCB 99)

4. This statement is made by LD RLB, Presiding Officer.

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**WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION FOR SUMMARY TO BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING. (See also template for summary.)**

➤ **For a meeting closed under the statutory authority cited above:**

Time of closed session: \_\_\_\_\_

Place: \_\_\_\_\_

Purpose(s): \_\_\_\_\_

Members who voted to meet in closed session: \_\_\_\_\_

Persons attending closed session: \_\_\_\_\_

Authority under § 3-305 for the closed session: \_\_\_\_\_

Topics actually discussed: \_\_\_\_\_

Actions taken: \_\_\_\_\_

Each recorded vote: \_\_\_\_\_

➤ **For a meeting recessed to perform an administrative function (§ 3-104):** Time: \_\_\_\_\_

Place: \_\_\_\_\_

Persons present: \_\_\_\_\_

Subjects discussed: \_\_\_\_\_

**CLOSED SESSION SUMMARY**  
**May 6, 2025**

The Council convened into a Closed Session at 4:<sup>38</sup>p.m. on May 6, 2025 to discuss the following items pursuant to Title 3 of the General Provisions Article of the Maryland Annotated Code §3-305(b)(1), (13) and (7):

1. Notifications of recent personnel changes within the County were provided;
2. Personnel matters relating to specific individuals and positions;
3. Received legal advice from the County Attorney regarding the following:
  - a. Proposed lease of County owned property;
  - b. An amendment to a specific County code;
  - c. A specific project within the County; and,
  - d. Documents relating to a specific board.