

**Administrative Charging Committee  
Open Session Minutes  
April 23, 2025**

The Administrative Charging Committee (ACC) for Dorchester County convened into Open Session on April 23, 2025, at 4:30 p.m., in Room 110 of the County Office Building, 501 Court Lane, Cambridge, Maryland 21613. Present in Room 110 were: Derek Griffin, Chair; Zia Ashraf, Vice Chair; Vaughn Evans; Robert Rowe; and, Cherry Moaney. Also present in Room 110 were Patrick Thomas, Legal Counsel; Kellie Lauzon, Executive Assistant and Irene Barnes, Executive Operations Specialist.

**APPROVAL OF MINUTES – February 28, 2025**

Upon motion by Mr. Ashraf, seconded by Mr. Evans, the ACC unanimously approved the Open Session and Closed Session minutes of February 28, 2025.

**DISCUSSIONS WITH LAW ENFORCEMENT AGENCIES**

In response to Mr. Griffin's inquiries, Greg McCray, Lieutenant (Lt.), Cambridge Police Department (CPD), said 1) there are no concerns and the department is gearing up for summer; 2) confirmed crime amongst the juveniles typically increases at the beginning of summer when school first lets out, and then tapers off toward the end of summer; and, 3) confirmed that the juvenile curfew is still in effect for the summer months, and usually very successful.

**CLOSED SESSION**

Upon motion by Ms. Moaney, seconded by Mr. Ashraf, the ACC unanimously adjourned into Closed Session at 4:35 p.m. pursuant to §3-305(b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; §3-305(b)(13) to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter; and §3-305(b)(7) to consult with counsel to obtain legal advice. The Written Statement for Closing a Meeting under the Open Meetings Act is attached hereto.

**RECONVENE IN OPEN SESSION**

The ACC adjourned the Closed Session at 5:21 p.m. and reconvened into Open Session at 5:22 p.m.

**CLOSED SESSION SUMMARY**

The ACC convened into a Closed Session at 4:36 p.m. on April 23, 2025 to discuss the following items pursuant to Title 3 of the General Provisions Article of the Maryland Annotated Code §3-305(b)(1), (13) and (7):

1. Discussed complaints filed against specific law enforcement officers; and
2. Obtained legal advice from the ACC Counsel regarding the complaints.

## ADJOURNMENT

With no further business to discuss, and upon motion by Mr. Ashraf, seconded by Mr. Evans, the ACC adjourned the meeting at 5:23 p.m.

## April 23, 2025, CLOSED SESSION SUMMARY

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 4:36 p.m. to 5:20 p.m.  
Place of closed session: Room 110, County Office Building, 501 Court Lane, Cambridge, Maryland  
Purpose of closed session: Pursuant to §§ 3-305(b)(1), (7), and (13) of the General Provisions Article of the Maryland Annotated Code to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; to consult with counsel to obtain legal advice; and to comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.

2. Record of the vote of each member as to closing the session:

Members voting aye: Griffin, Ashraf, Evans, Rowe, Moaney  
Members opposed: None  
Abstaining: None  
Absent: None

3. Statutory authority to close session and listing of each topic actually discussed, persons present, and each action taken in the session:

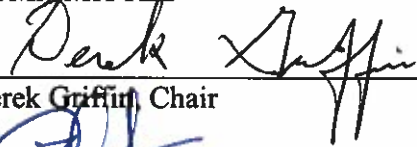
| Topic Description                                                      | Statutory Authority | Reason for Closed Session Discussion     | Persons Present                                                            | Action Taken                                          |
|------------------------------------------------------------------------|---------------------|------------------------------------------|----------------------------------------------------------------------------|-------------------------------------------------------|
| To discuss complaints filed against specific law enforcement officers. | GP § 3-305(b)(1)    | Discussion involves specific individuals | In person: Griffin, Evans, Rowe, Ashraf, Moaney, Thomas, Lauzon and Barnes | The ACC made determinations on all of the complaints. |

|                                                                                                                          |                   |                                                                                                                                              |                                                                            |     |
|--------------------------------------------------------------------------------------------------------------------------|-------------------|----------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------|-----|
| To obtain legal advice from the ACC Counsel regarding the complaints.                                                    | GP § 3-305(b)(7)  | Attorney-client privilege                                                                                                                    | In person: Griffin, Evans, Rowe, Ashraf, Moaney, Thomas, Lauzon and Barnes | S/A |
| To comply with a specific statutory requirement that prevents public disclosures about a particular proceeding or matter | GP § 3-305(b)(13) | Md. Code Ann., Public Safety § 3-104(h) requires that the ACC maintain confidentiality regarding matters considered until final disposition. | In person: Griffin, Evans, Rowe, Ashraf, Moaney, Thomas, Lauzon and Barnes | S/A |

ATTEST:

  
Kellie Lauzon  
Executive Assistant

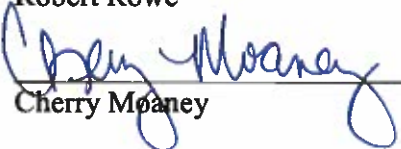
ADMINISTRATIVE CHARGING  
COMMITTEE

  
Derek Griffin, Chair

  
Zia Ashraf, Vice Chair

Vaughn Evans

  
Robert Rowe

  
Cherry Moaney

Approved the 28 day of May, 2025.

**PRESIDING OFFICER'S WRITTEN STATEMENT FOR CLOSING A MEETING ("CLOSING STATEMENT")  
UNDER THE OPEN MEETINGS ACT (General Provisions Article § 3-305)**

**This form has two sides. Complete items 1 – 4 before closing the meeting.**

**1. Recorded vote to close the meeting:**

Date: 4/23/25; Time: 4:35 p.m.; Location: 501 Court Lane, Room 110,  
Cambridge, MD 21613; Motion to close meeting made by: Asnraf Seconded by: Evans  
Members in favor: Griffin, Evans, Asnraf, Rowe, Mooney  
Opposed: \_\_\_\_\_ Abstaining: \_\_\_\_\_ Absent: \_\_\_\_\_

**2. Statutory authority to close session (check all provisions that apply).**

**This meeting will be closed under General Provisions Art. § 3-305(b) only:**

(1) x "To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals"; (2) \_\_\_\_\_ "To protect the privacy or reputation of individuals concerning a matter not related to public business"; (3) \_\_\_\_\_ "To consider the acquisition of real property for a public purpose and matters directly related thereto"; (4) \_\_\_\_\_ "To consider a matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State"; (5) \_\_\_\_\_ "To consider the investment of public funds"; (6) \_\_\_\_\_ "To consider the marketing of public securities"; (7) x "To consult with counsel to obtain legal advice"; (8) \_\_\_\_\_ "To consult with staff, consultants, or other individuals about pending or potential litigation"; (9) \_\_\_\_\_ "To conduct collective bargaining negotiations or consider matters that relate to the negotiations"; (10) \_\_\_\_\_ "To discuss public security, if the public body determines that public discussion would constitute a risk to the public or to public security, including: (i) the deployment of fire and police services and staff; and (ii) the development and implementation of emergency plans"; (11) \_\_\_\_\_ "To prepare, administer, or grade a scholastic, licensing, or qualifying examination"; (12) \_\_\_\_\_ "To conduct or discuss an investigative proceeding on actual or possible criminal conduct"; (13) x "To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter"; (14) \_\_\_\_\_ "Before a contract is awarded or bids are opened, to discuss a matter directly related to a negotiating strategy or the contents of a bid or proposal, if public discussion or disclosure would adversely impact the ability of the public body to participate in the competitive bidding or proposal process." (15) \_\_\_\_\_ "To discuss cybersecurity, if the public body determines that public discussion would constitute a risk to: (i) security assessments or deployments relating to information resources technology; (ii) network security information . . . or (iii) deployments or implementation of security personnel, critical infrastructure, or security devices."

Continued →

3. For each provision checked above, disclosure of the topic to be discussed and the public body's reason for discussing that topic in closed session.

| Citation      | Topic                                                                                           | Reason for closed-session discussion of topic                                                                                                                                                                                                                                                                    |
|---------------|-------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| §3-305(b) (1) | To discuss complaints filed against specific law enforcement officers.                          | To discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom this public body has jurisdiction; any other personnel matter that affects one or more specific individuals. |
| §3-305(b)(13) | Same topic as above                                                                             | To comply with a specific constitutional, statutory, or judicially imposed requirement that prevents public disclosures about a particular proceeding or matter.                                                                                                                                                 |
| §3-305(b) (7) | To receive legal advice regarding complaints filed against a specific law enforcement officers. | To consult with counsel to obtain legal advice.                                                                                                                                                                                                                                                                  |

4. This statement is made by Donk Shuff, Presiding Officer.

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**WORKSHEET FOR OPTIONAL USE IN CLOSED SESSION: INFORMATION FOR SUMMARY TO BE DISCLOSED IN THE MINUTES OF THE NEXT OPEN MEETING. (See also template for summary.)**

➤ **For a meeting closed under the statutory authority cited above:**

Time of closed session: \_\_\_\_\_  
 Place: \_\_\_\_\_  
 Purpose(s): \_\_\_\_\_  
 Members who voted to meet in closed session: \_\_\_\_\_  
 Persons attending closed session: \_\_\_\_\_  
 Authority under § 3-305 for the closed session: \_\_\_\_\_  
 Topics actually discussed: \_\_\_\_\_  
 Actions taken: \_\_\_\_\_  
 Each recorded vote: \_\_\_\_\_

➤ **For a meeting recessed to perform an administrative function (§ 3-104): Time: \_\_\_\_\_**

Place: \_\_\_\_\_  
 Persons present: \_\_\_\_\_  
 Subjects discussed: \_\_\_\_\_

**CLOSED SESSION SUMMARY**  
**April 23, 2025**

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1. Discussed complaints filed against a specific law enforcement officers; and,
2. Obtained legal advice from the ACC Counsel regarding the complaints;