

**Administrative Charging Committee Minutes**  
**Regular Session**  
**June 26, 2024**

The Administrative Charging Committee (ACC) for Dorchester County convened in open session on June 26, 2024 at 4:47 p.m. A roll call of the members was conducted. Present in Room 110 were: Derek Griffin, Chair and Vaughn Evans. Zia Ashraf, Vice Chair, joined the meeting by telephone. Also present in Room 110 were Donna F. Lane, Clerk to Council/Administrative Charging Committee Board Liaison; and Patrick Thomas, Legal Counsel.

**APPROVAL OF MINUTES-MAY 22, 2024**

The ACC Members approved the Regular Session minutes of May 22, 2024.

**CLOSED SESSION SUMMARY – MAY 22, 2024**

The Administrative Charging Committee convened in closed session on May 22, 2024 at 4:44 p.m. in Room 110, County Office Building, 501 Court Lane, Cambridge 21613 pursuant to §§ 3-305(b)(1) and (7) of the General Provisions Article of the Maryland Annotated Code to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction and to consult with counsel to obtain legal advice. During the closed session, Derek Griffin, Chair, and Vaughn Evans were present in Room 110, as were Donna F. Lane, Clerk to Council/Administrative Charging Committee Liaison; and Patrick Thomas, Legal Counsel. Zia Ashraf, Vice Chair, joined the closed session via telephone.

During the closed session, the ACC discussed the following items: 1) consideration of complaints regarding specific individuals over whom the ACC has jurisdiction; and 2) consult with legal counsel to obtain legal advice regarding complaints. The ACC made determinations on each of the five complaints before them.

**CLOSED SESSION**

A motion was made by Vaughn Evans to meet in closed session pursuant to §§ 3-305(b)(1) and (7) of the General Provisions Article of the Maryland Annotated Code to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction and to consult with counsel to obtain legal advice. The motion was seconded by Zia Ashraf, Vice Chair, and passed unanimously. A copy of the ACC's closed session statement is attached hereto.

The ACC went into closed session at 4:46 p.m.

**ADJOURNMENT**

The ACC adjourned the closed session and reconvened in open session at 5:56 p.m. A motion was made by Mr. Evans to adjourn the meeting. The motion was seconded by Mr. Ashraf and passed unanimously. The meeting adjourned at 5:57 p.m.

**JUNE 26, 2024 CLOSED SESSION SUMMARY**

1. Statement of the time, place, and purpose of the closed session:

Time of closed session: 4:46 p.m. to 5:56 p.m.

Place of closed session: Room 110, County Office Building, 501 Court Lane, Cambridge, Maryland

Purpose of closed session: Pursuant to §§ 3-305(b)(1) and (7) of the General Provisions Article of the Maryland Annotated Code to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction and to consult with counsel to obtain legal advice.

2. Record of the vote of each member as to closing the session:

Members voting aye: Griffin, Ashraf, Evans  
 Members opposed: None  
 Abstaining: None  
 Absent: None


3. Statutory authority to close session and listing of each topic actually discussed, persons present, and each action taken in the session:

Topic Description	Statutory Authority	Reason for Closed Session Discussion	Persons Present	Action Taken
To discuss five complaints filed against specific law enforcement officers	GP § 3-305(b)(1)	Discussion involves specific individuals	Griffin, Ashraf, Evans, Lane, Thomas	The ACC made determinations on each of the five complaints
To obtain legal advice from the ACC Counsel regarding the five complaints	GP § 3-305(b)(7)	Attorney-client privilege	Griffin, Ashraf, Evans, Lane, Thomas	No action

ATTEST:

  
 Donna F. Lane  
 Clerk to Council/Board Liaison

ADMINISTRATIVE CHARGING COMMITTEE

  
 Derek Griffin, Chair

  
 Zia Ashraf, Vice Chair

  
 Vaughn Evans