

Fiscal Year 2019 Annual Report



**Dorchester County
Council's Office
501 Court Lane
Cambridge, MD 21613**

County History At A Glance

Home of Harriet Tubman, Underground Railroad conductor, who led dozens of enslaved people to freedom and Anna Ella Carroll, who assisted President Abraham Lincoln in the Civil War.

Also home to seven prior Governors for the State of Maryland: John Henry; Charles Goldsborough; Thomas King Carroll; Thomas Holiday Hicks; Henry Lloyd; Emerson C. Harrington; Phillips Lee Goldsborough.

The County Seal was designed by Andrew Tolley and adopted by the County Commissioners in 1967. It depicts a waterman holding a pair of oyster tongs and a crab pot facing a farmer holding a cornstalk and pitchfork with the popular "bluecrab" at the top. The center shield is divided to show county interests, sailing, religious heritage, industry and shorelines. The background is a map of the County surrounded by blue water. On the small banner under the shield is written in Latin "Populus prope deum habitans" or "people living under the care of God". The gold banded border is imprinted with the County's name and 1669, the year the County became a unit of government.



Dorchester County Council

District #1	Jay L. Newcomb
District #2	William V. Nichols
District #3	Ricky Travers
District #4	George L. Pfeffer, Jr.
District #5	Libby Handley Nagel

Message from the County Manager

I am pleased to present this Annual Report for Dorchester County for Fiscal Year 2019. This has proven to be a challenging year in light of reduced resources and economic uncertainty.

This report is intended to showcase the County and its resources and to provide up-to-date information on the County's activities. Also included is demographic information about the County and fiscal explanations of the FY 2019 budget year.

The County Council and its staff continually seek to achieve excellence in the provision of public service, always recognizing that the public deserves the utmost in customer service and care. I am pleased to provide you with this summary of local government.

Sincerely,



**Keith Adkins
kadkins@docogonet.com**

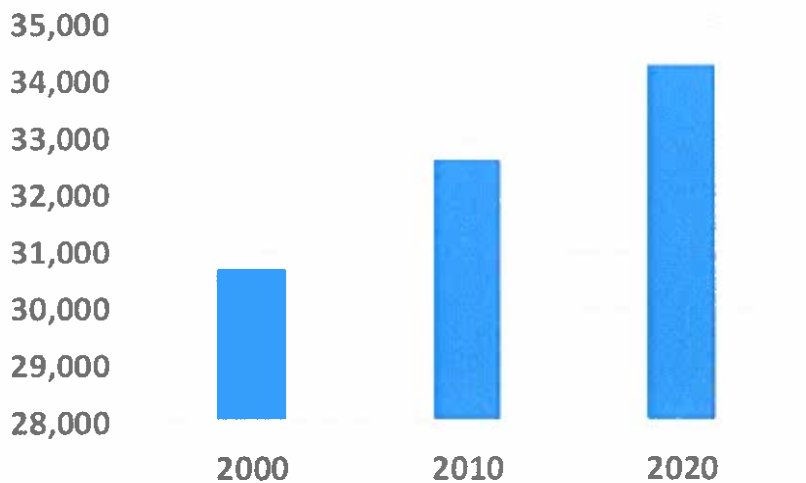
LOCAL GOVERNMENT GOALS AND PRIORITIES

- To provide effective and efficient government
- To adhere to the Charter of the County
- To manage all County resources
- To appropriately plan for the needs of constituents
- To maintain service levels and seek ongoing efficiencies
- To make Dorchester County a desired place to live and work
- To welcome visitors to the County and showcase our heritage
- To protect natural and historic resources

Dorchester Demographics

County Population

2000	30,674
2010	32,618
2020	34,300 (projection)

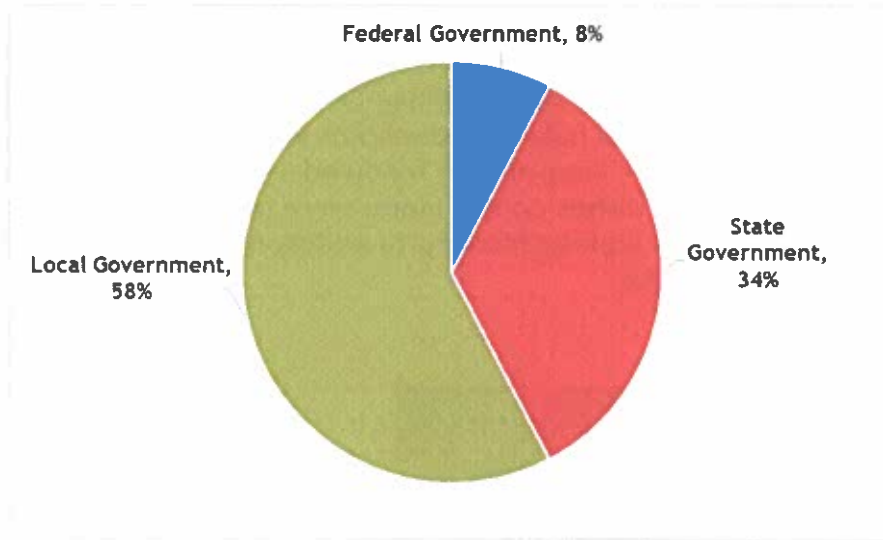


Source: 2019 Brief Economic Facts Sheet-Maryland Department of Commerce

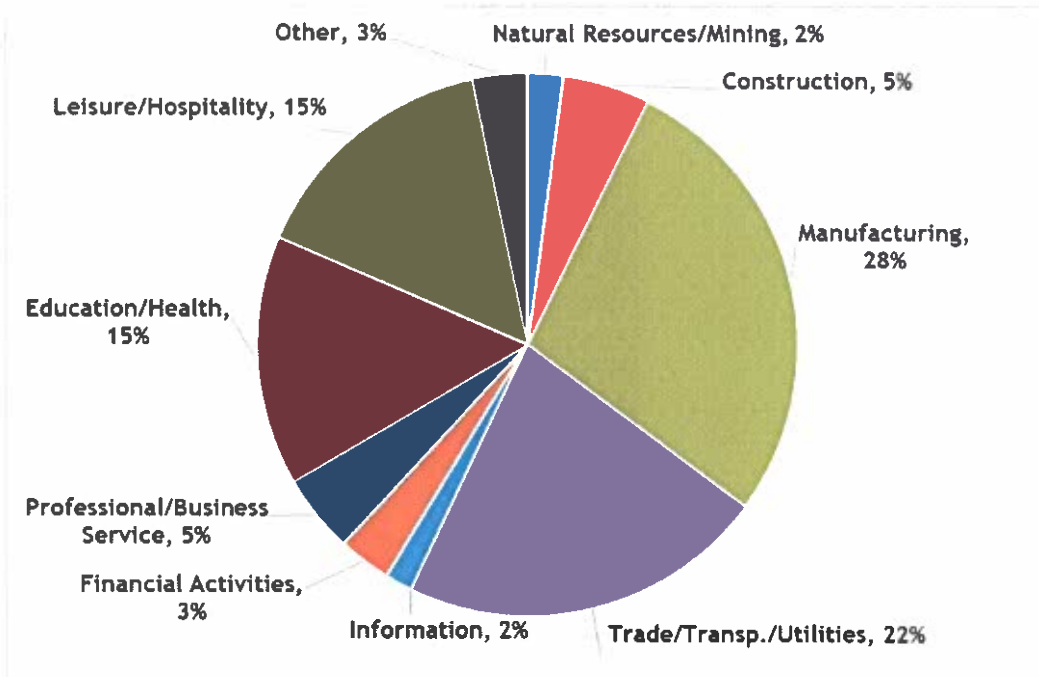
Dorchester Demographics (continued)

Employment Statistics

Public Sector



Private Sector



Source-Maryland Department of Commerce (2017 statistics)

Expansion of Recreation and Parks Activities

In an effort to expand Recreation and Parks activities that appeal to both adults and children, Frank Stout, Recreation and Parks Director, partnered with the Dorchester County Public School System and Charlene Zinnel, Dorchester Career and Technology's Center's Culinary Arts Instructor to hold three Culinary Classes. The first class was the "Family Holiday Cookie Bake" at which adults and children worked together to bake and decorate sugar cookies they made from scratch. The second was "Soup Night" followed by "Summer Fish Dish." At each of these events all four dishes on the menu were prepared and sampled by the participants. Mr. Stout is looking forward to adding more culinary classes to Recreation and Parks programs.



Soup Night

Summer Fish Dish



County Budget Highlights

Per the County Charter, the Council is required to adopt a balanced budget no later than May 31st of each year. The County's fiscal year is July 1st through June 30th.

In addition to funding County government services, the Council provided funding to the Board of Education and Chesapeake College.

37% of General Fund Operating Budget is devoted to education

- Number of County public school facilities: seven elementary schools, three middle schools and two high schools
- Dorchester County is one of five supporting counties for Chesapeake College, a local community college located in Wye Mills, Maryland. Other County partners include Caroline, Talbot, Queen Anne's and Kent.

The FY 2020 budget was \$71,797,146 million:

- \$ 59,333,378 million operating budget
- \$ 9,197,277 million capital budget \$3,266,491 million grant budget
- Includes Landfill and Airport Enterprise Funds
- Real property tax rate remained the same

Grant Activity

The adopted FY 2019 grant budget totaled \$3,266,491 million which included anticipated funds for the following programs:

- ◆ Family Services-Circuit Court
- ◆ Critical Areas-Planning and Zoning
- ◆ Governor's Office for Children-Local Management Board-Child and Family Services
- ◆ Sheriff's Office-Governor's Office of Crime Control & Prevention
- ◆ Grant Administration-Finance
- ◆ Marketing Tier II Grant, Maryland Heritage Areas Authority Operating Grant
- ◆ Program Open Space-Recreation and Parks

FEDERAL GRANT FUNDING

- Bullet Proof Vests
- Emergency Planner Grant

STATE GRANT FUNDING

Governor's Office of Crime Control and Prevention Funding for the Sheriff's Office:

- Sex Offender Monitoring
- Highway Safety

Maryland Heritage Areas Authority Funding:

- Operation and Management of the Heart of Chesapeake Country Heritage Area
- Marketing
- Mini Grants
- Waterways Grant
- Bikeways Grant
- Tubman Impact Study Grant

Maryland Emergency Management Agency:

- Support of local emergency management operations

Department of Natural Resources:

- Waterway Improvement Funds
 - ◇ Countywide maintenance and improvements at public boating facilities in Dorchester County

Budget in Brief

BUDGET SUMMARY—FY 2020

Operating Budget	\$ 59,333,378
Capital Budget	\$ 9,197,277
Grants Budget	\$ 3,266,491
Total County Budget	\$ 71,797,146

Operating Budget By Fund

Governmental Funds	
General Government	\$ 5,678,618
Public Safety	\$ 13,944,140
Social Services	\$ 2,618,450
Public Works	\$ 4,548,670
Miscellaneous	\$ 8,296,252
Recreation and Parks	\$ 773,831
Natural Resources	\$ 468,341
Economic Development	\$ 1,242,643
Debt Service	\$ 1,977,628
Education	\$ 24,277,343
Health	\$ 1,133,641
Special Revenue Funds	
Transfer Tax	\$ 891,519
Eastern Shore Innovation Center Fund	\$ 155,500
Enterprise Funds	
Airport	\$ 1,354,438
Landfill	\$ 4,136,437
Fiduciary-OPEB Trust	\$ 299,695

Budget in Brief (continued)

County Bond Rating	
Moody's	Aa3
Standard & Poor's	AA-
Real Property Tax Rate—FY2019	\$1.00
Real Property Tax Revenue— FY2019*	\$26,819,084
Homestead Property Tax Credit % Allowed	5%
Local Income Tax Rate	2.62%
Local Income Tax Revenue	\$13,558,469
Recordation Tax Rate (on each \$500 of the value of the transaction)	\$5.00
Recordation Tax Revenue*	\$1,965,768
Transfer Tax Rate (% of total transaction value)	.75%
Transfer Tax Revenue*	\$1,108,004
Hotel Tax	5%
Hotel Tax Revenue**	\$347,000

Source: Budgets, Tax Rates, & Selected Statistics—Fiscal Year 2019 published by the Maryland Association of Counties; County records

Note:

* Figures were provided prior to the audit and may change after it is conducted

** County's Share—Hotel tax shared with municipalities where establishment located—1% to County /4% to municipality

Legislative Wrap Up

Legislation

In Fiscal Year 2019 the Dorchester County Council adopted the following legislation pertaining to local government:

Amended the use category of "Utilities" contained in Chapter 155 entitled "Zoning" of the Dorchester County Code in attachment 1 entitled "Table of Permitted Uses by Zoning District Dorchester County, Maryland", cited as 155 attachment 1:16. to add communication towers as a special exception use in the V, Village Zoning District, and to add a minimum lot or parcel size for a communication tower in the Village Zoning District.

Repealed and Reenacted Section 144-56(c) and Section 144-57(f) of Article XVIII of Chapter 144 of the Dorchester County Code to provide that residential properties constructed between July 1, 2019 and June 30, 2022, include a complete automatic fire protection sprinkler system, and are used as the principal residence of the homeowner, are qualified for the residential sprinkler system tax credit, and to provide that this act shall expire on June 30, 2023, and to provide that this Act shall apply to the real property tax billings as of July 1, 2019.

Adopted an ordinance concerning: 2019-2020 Annual Budget and Appropriation Ordinance of Dorchester County.

Repealed and reenacted Section 68.16(e)(1)(a)(2) and Section 68.25(b)(4)(a) of Chapter 68 of the Dorchester County Code entitled "Chesapeake Bay Critical Area".

Repealed and reenacted Section 68.7(c)(10)(g) and Section 68.7(c)(11), to renumber Sections 68.7(c)(11), 68.7(c)(12) and 68.7(c)(13) and to repeal Section 68.7(c)(10)(h) and to repeal Section 68.7(c)(10)(i) of Chapter 68 of the Dorchester County Code entitled "Chesapeake Bay Critical Area".

Declared that a certain parcel of land situate on the north side of Shorters Wharf Road, containing 21,780 square feet of land, more or less, and known as 3186 Shorters Wharf Road and also known as Gootee's Neck School Property, is no longer needed for public use by the county and providing for the sale of the property by public auction sale by sealed bids.

Repealed and reenacted, in its entirety, Chapter 110 entitled "Minimum Livability Code" of the Dorchester County Code, providing for regulations to protect the public health, safety and welfare in residential structures and premises by establishing minimum property maintenance standards for basic equipment and facilities used for light, ventilation, heating and sanitation for residential structure and premises, and for safe and sanitary maintenance of residential structure and premises; and establishing minimum requirements for residential structure and premises for means of egress, fire protection systems and other equipment and devices necessary for safety from fire; and fixing the responsibilities of property owners, operators and tenants of residential structure and premises; and providing for administration, enforcement and penalties.

Legislative Wrap Up

Resolutions

In Fiscal Year 2019 the Dorchester County Council adopted several resolutions pertaining to local government:

To amend the County's Schedule of Fees.

To amend the membership for the Heart Of Chesapeake Country Heritage Area Management Board.

Supporting the submission of an application of the County Council of Dorchester County, Maryland from the Maryland Community Development Block Grant Program for funds for Critically Ill Initiative For Dorchester County, Maryland.

Providing for the issuance and sale by Dorchester County, Maryland upon its faith and credit, of \$30,650,000 in aggregate principal amount of its general obligation, fully registered bonds, subject to adjustment upward or downward as provided herein so long as the final aggregate principal amount of such bonds does not exceed \$30,650,000, issued pursuant to the authority of Sections 10-203 and 19-401 of the Local Government Article of the Annotated Code of Maryland (as amended), the Charter of the County, and Bill No. 2017-6, passed by the County Council of the County on July 18, 2017 and effective on September 18, 2017, to be designated as "Dorchester County, Maryland Public Facilities Bonds of 2018."

Amending and supplementing Resolution No. 603, adopted by the County Council on September 19, 2017 and effective on September 19, 2017 ("Resolution No. 603"), in order to extend the maturity date of the Dorchester County, Maryland Public Facilities Bond Anticipation Note of 2017, issued on October 2, 2017 in the principal amount of \$8,491,354.00, from October 2, 2018 to December 2, 2018 (or such earlier date as provided for in this Resolution); authorizing officials of the County to take certain actions in connection with the extension of the maturity date of such note; making or providing for certain covenants, agreements, and determinations pertaining to the tax-exempt status of such note; providing that the provisions of Resolution No. 603 will continue to apply to such note, as so extended, except as otherwise provided herein; and generally relating to the extension of the maturity date of such note.

Supporting the submission of an application of the County Council of Dorchester County, Maryland from the Maryland Community Development Block Grant Program for funds for homelessness long term planning initiative for Dorchester County, Maryland.

Fiscal Year 2019 At A Glance

County Council's Office

- Partnered with Finance Department in the management of County budget
- Coordinated communications between Council and departments of local government, State and Federal legislators and various agencies
- Prepared and maintained records of Council's meetings and work sessions
- Council sat in 10 legislative session days in this fiscal year
- Managed contracts, leases and Council appointed Boards and Committees
- Prepared commendations, proclamations and other documents
- Forwarded items to County Attorney and Special Legal Counsel for review and comment
- Scheduled various meetings, including Traffic Safety Committee, sent media notices and made arrangements for attendance at various events
- Assisted Department Heads and the public in matters relating to County business

Information/Technology

- Supported County staff/agencies in operation and use of related computer equipment while maintaining daily computer operations
- Maintained Eclipse Imaging System server, software and related peripherals along with upgrading all computers that use the Eclipse software
- Attended Maryland Broadband Cooperative meetings as a Delegate to represent Dorchester County based on Council appointment
- Moved computers, equipment and phones for several departments due to employee reconfigurations or water damage
- Upgraded sound system with new microphones and a tune-up of the recorder
- Installed/replaced, configured and set up new equipment in server room after water damage
- Worked with all agencies to inventory/program new radios or re-configure for inter-agency communications as part of radio system upgrade
- Moved onto the State of MD 700mhz radio system
- Installed new ADS-B system at Airport for tracking planes as well as larger antennas on outside
- Installed wireless cell phone boosters at the Airport for better cell phone coverage while in the building with plans for expansion
- Installed new wireless units at highway in front office, work bays, and break room
- Setup/configured network for POS machines at the County pool and Parks
- Worked with Right Touch to facilitate the new website for Parks & Recs along with integration of the POS machine online
- Worked with our Sheriff's office and vendors for courthouse security
- Worked with JDS (judicial dialog software) to upgrade States Attorney software package
- Staff spent several hours in training for preparation for new CAD software
- Setup/configured and installed all server equipment for the new CAD software
- Setup new software for CAD call Spillman
- Worked with State to setup/delete new members for the State's Attorney MAGS program
- Worked with 911, vendors, and agencies to re-locate our 911 dispatch center
- Hired a new staff member (Chris Leonard)
- Maintained/configured Avaya phone system for County use
- Completed Video Wall at new Emergency Operations Center

Fiscal Year 2019 At A Glance (continued)

Finance/Tax Collection

- Evaluated and proposed new software for financial and treasury operations; Edmunds was selected; began planning for FY2020 transition
- Staff transitions in Assistant Director (Cindy Smith) and Grants Administrator (Brittany Palmer)
- \$30.7 million in 2018 General Obligation Bonds sold
- Bond ratings AA by Standard & Poors and Aa3 by Moody's, both unchanged from prior rating
- Financing for North Dorchester High School, public safety radio system, and financial software

Planning and Zoning

- Along with assistance from our planning consultant, continued to draft the update of the new Dorchester County Comprehensive Land Use Plan
- The County Community Rating System (CRS) floodplain program rating went from an 8 to a 6; therefore, due to this improved rating a 20% flood insurance premium discount for eligible policies is now effective
- In 2019 Dorchester County in partnership with the Maryland Agricultural Land Preservation Foundation preserved two farms through the County's agricultural land preservation program
- Continued to update the County's public GIS Viewer with new information, and assist the public with mapping requests and issues with website updates
- "Same Day" building inspections, with a twenty four hour notice, currently scheduled to accommodate the contractors in the County which helps their work force to continue without a lapse or down time with the project
- Began the process of putting in place a new permit program to speed up and improve permit process and expedite the submittals of Permits and upgrade the existing process
- Had 71 Businesses Renew Alcohol Licenses in Dorchester County in 2019
- Made seven court appearances regarding zoning and property maintenance cases, and our Clean & Lien program processed and cleaned six properties

Fiscal Year 2019 At A Glance (continued)

Dorchester Community Partnership for Children and Families

FY 2019 Funding:

Governor's Office for Children (\$433,413)

- Connecting for Success program (159,782), a two-generation program which services children with a court involved parent or incarcerated parent which includes: home visits, re-entry services, individual and family therapy, yoga and mindfulness classes and Parenting Inside Out in detention center and community
 - LMB supports staffing supervision and outreach worker
 - Dorchester County Health Department received a three-year federal award to support this program in the amount of \$675,000
- Community Capacity Building initiatives (\$125,000)
 - Thriving Communities Community Conversations on Poverty and Early Childhood: three community conversations were conducted-two adult groups and 1 youth group
 - Non Profit Leadership Academy-30 people representing 12 different non profits participated in a 5-week academy to learn more about growing their non profits.
 - ◆ Topics included: strategic planning, mission and vision development, board membership recruitment, board member roles, fund raising and outreach and communication
 - Adverse Childhood Experiences Training with Board of Education Staff
 - Cultural Humility Training where 25 people participated in 2 day training event.
 - Circles USA: Poverty Reduction Lab planning and development
- Local Care Team Coordinator was hired part time in collaboration with Caroline County Local Management Board

Maryland State Department of Education (\$769,985):

- School Based Wellness Center funding: (\$406,823) funds both somatic health and mental health services at Mace's Lane, NDMS, NDHS and Cambridge-South Dorchester School Based Wellness Center funding: (\$406,832) funds both somatic health and mental health services at Mace's Lane, NDMS, NDHS and Cambridge-South Dorchester
 - 7 % increase in enrollment from beginning of year till end of year from 68% to 75%
 - Program Highlights include Rapid Assessment for Adolescent Preventive Services was piloted at CSDHS and will expand to NDHS in FY 20 and highest risk areas were related to helmet use, sexual activity, depression, and tobacco use and anger management
 - Program to receive expansion funds for mental health services, which may allow for recruitment of an additional full time clinician
 - Challenges include recruiting full time mental health clinicians and flat funding with increased program cost requires growing need to collect more through reimbursement to meet the bottom line
- Healthy Families (\$363,162) had a graduation ceremony for 20 families and staff was trained in SBIRT (Screening, Brief Intervention, and Referral to Treatment) model to enhance skills in assessing for substance use, risk and readiness for change

Governor's Office of Crime Control & Prevention (\$164,000):

- Maryland Criminal Intelligence Network (MCIN): Collaboration effort between LMB, Law Enforcement and State's Attorney which supported nearly \$50,000 of additional overtime hours for Sheriff's Office, Cambridge Police Department and Maryland State Police to conduct warrant sweeps and specialized operations to take guns, drugs and violent offenders off the streets

Department of Juvenile Services (\$92,744):

- Adventure Diversion Program: 34 youth referred, 18 successfully completed program and 2 youth were placed while enrolled in program, other 14 youth either moved or never enrolled in program
- Dorchester & Caroline County Teen Court served 75 first time juvenile offenders in Dorchester and Caroline County

Fiscal Year 2019 At A Glance (continued)

Tourism

Highlights (July 1, 2018 - June 2019):

- Worked with editors at Smithsonian Magazine to support Cambridge being named one of America's 15 Best Small Towns
- Created successful digital ad campaign promoting Dorchester's two internationally recognized freedom fighters: Gloria Richardson and Harriet Tubman
- Capitalized on success of RAR Brewing to attract beer enthusiasts by promoting "Beercations" in Dorchester County through a digital advertising campaign
- Drove 184,000 visitors to two websites resulting in 437,000 pages viewed: people visited the two tourism websites (VisitDorchester.org, HarrietTubmanByWay.org)

Public Relations: Approximately 12 million impressions generated by dozens of articles in travel and target market publications (need Coastal Living, few others)

Social Media: Generated 3,500,000 million impressions on I love Dorchester Facebook
Doubled Tubman Byway Facebook followers from 7,062 to 13,945 and generated more than 2,000,000 impressions and engaged 185,000 people

Website: Visit Dorchester - 139,000 users, 180,000 sessions, 327,000 page views and Harriet Tubman Byway- 45,000 Users, 54,000 sessions, 110,000 page views

Advertising - 27 million impressions; Editorial feature in Washington Post; Harriet Tubman and Frederick Douglas; Nature / being outdoors; Launched eight distinct ad campaigns; Bike Trails (new guide); Paddling Trails (new guide); New Audio Tours/Trails; "HerStory" - Tubman and Richardson; Boat ramps and docking; See Food Our Way; Take a Beercation to MD's Eastern Shore Tubman Road Trip

Grants

- Maryland Heritage Area Authority grants awarded in FY19 :- The Heart of Chesapeake Country Heritage Area grant awards totaled \$413,500 and included nine projects, one block grant and one management grant: Cambridge Main Street - Growth of Cambridge Dorchester Heritage Festivals, \$30,000.00; City of Cambridge - High Street Streetscape Improvement Project, \$100,000.00; Dorchester County Historical Society - Meredith House Frame Addition Repairs, \$6,500.00; County Council of Dorchester County - Smithsonian Traveling Exhibit - WaterWays, \$5,000.00; County Council of Dorchester County - Cannery Park Rail to Trail Conversion, \$50,000.00; Dorchester Skipjack Committee - Skipjack Nathan Restoration Project, \$30,000.00; Town of East New Market - Rehabilitation of Train Station Interior, \$42,000.00; Good Shepherd; Association - Mace's Lane High School African-American Interpretive Planning, \$15,000.00
- Heart of Chesapeake Country Heritage Area: FY 2019 Block Grant, \$25,000.00; HCCHA - FY 2019 Management Grant, \$100,000.00 ; The Economic, Community and Business Impact of the Harriet Tubman Experience, \$10,000.00
- Mini-Grants: FY19: 12 grants totaling \$25,000: Eastern Shore Network for Change, Handsell, Outdoor Show, Harriet Tubman Organization, Stanley Institute, Blackwater Wildlife Refuge, Spocott Windmill, Bucktown Store, WHCP Community Radio, Skipjack Nathan Foundation, East New Market Heritage Committee, Cambridge Lighthouse Foundation

Fiscal Year 2019 At A Glance (continued)

Soil Conservation

- Prepared Conservation Plans on 27,301 acres
- Cover crop sign-up with 109 applicants for 45,675 acres
- Awarded National Association of Conservation Districts (NACD) Grant for second year to provide funding for Conservation Planner
- Best Management Practices accomplished: Nutrient Management on 9,591.6 ac., Riparian Herbaceous Cover on 289.4 ac., Residue and Tillage Management on 2,288.2 ac., Riparian Forest Buffer on 11.2 ac., Fence - 3,117 ft., Livestock Pipeline - 625 feet, Heavy Use Area Protection - .3 acre, Watering Facilities - 3, Comprehensive Nutrient Management Plans - 13
- "Dorchester Quarterly" Newsletter was published and mailed out
- Assisted poultry integrators, contractors, landowners and farmers to ensure that they follow Maryland Department of the Environment and State regulations
- Reviewed Sediment and Erosion Control Plans: Standard Plans- 42 , Forestry Plans -14 , and Engineered Plans - 30 and Shoreline Plans - 6
- Conservation Reserve Program saw 5 new enrollments and 46 re-enrollments
- Staff assisted with the Maryland Envirothon held in St. Mary's County
- Working with Envision the Choptank members
- Partner on Hunting Creek Watershed Plan with Maryland Department of the Environment and Caroline County

Department of Corrections

- During 2019 in a team effort between staff, medical, mental health, re-entry and pre-trial staff new programs have commended, old programs updated to assist incarcerated persons re-entry into the County's communities
- Correctional Officers assessed inmates for addictions
- Seventy percent of inmates treated for problems with mental health, medical or both and are also dealing with addictions to drugs and/or alcohol
- Almost eighty percent of incarcerated individuals have been referred to DART classes in the facility and treatment in the community
- Due to Re-entry program more than twenty incarcerated individuals were placed into rehabilitation facilities
- With assistance of medical, Addictions Team at Health Department, and re-entry 16 inmates received Vivitrol shots before leaving the Detention Center and set up follow appointments
- Assisted inmates with mental health issues in obtaining continued care once they are released
- Transportation Unit comprised of four officers has transported over 900 inmates to court locally, over 125 to other counties and 130 medical transports
- Medical Department won Five P award in their nationwide company for work at Detention Center

Fiscal Year 2019 At A Glance (continued)

Recreation and Parks

Dorchester County Pool

- During the summer of 2018, Dorchester County Recreation and Parks staff managed all pool admissions and concessions with Coastline Pool Services providing daily chemical monitoring, pool upkeep and lifeguard staffing
- Attendance
 - Total attendance at pool-12,136
 - Pool parties (61)- 2,400
 - Swim Meet—1,600

Social Media Presence and Website Development

- Facebook Page Established January of 2019 - Currently 560 followers
- A new website has been designed and will be launched as soon as the final account codes can be connected to the e-commerce that will allow citizens to register and pay for programs from their cell phones or personal computers

Baseball Tomorrow Fund Grant

- Successful Application secured \$15,000 toward the Installation of Field Lighting at Hurlock Athletic Complex so no out pocket matching fund obligation required by the County to partner with the Program Open Space funding that paid for the majority of the project cost
- New feature installed on all fields at the complex: Remote access capabilities -a phone can program usage from anywhere at any time

Revisions to 2017 Land Preservation Parks and Recreation Plan

- With the assistance of DNR and multiple Dorchester County departments, we were able to revise portions of the five year 2017 LPPRP
- The final draft provided the County much more autonomy and digression regarding how we may choose to allocate Program Open Space Funding
 - Development projects utilizing POS funds now only require the County to pay for 10% of project costs as opposed to 25% of total project cost
 - In addition, we can spend as much as 75% of our total POS allocation on development if we so choose
 - Before 50% of the total was required to be spent on land acquisition

New Programs with great success

- Youth - Track and Field Instructional Series and County Championships
- Adult - Aqua Fitness at the Pool
- Youth and Adult - Culinary Classes at the Dorchester Career and Technology Center
- Youth and Adult - Swim Lessons (separately)

Fiscal Year 2019 At A Glance (continued)

Emergency Services

- Entered into Agreement with Motorola for Public Safety Radio System Project with the cutover being completed on March 5, 2019
- Agreement to move Emergency Operations Center to Cambridge Public Safety building was executed
- Existing Emergency Operations Center was designated as the new 911 Communications Center and renovations have commenced
- Moved Emergency Management office to Cambridge Public Safety Building
- On April 7, 2019 Dozia Rahilly was appointed Director of Emergency Services
- Began an aggressive recruiting campaign
- Staffed events including the IRONMAN Maryland and Eagleman Triathlons
- Staff met with nine other Eastern Shore counties regarding Next Generation 911 and the best plan of action for Dorchester County
- Adjusted shifts to ensure the same schedule rotations for all four shifts for this Division
- Purchased two physio-control LUCAS-2 devices, replacement cardiac monitor and six video laryngoscopes
- Attended Maryland Emergency Management Agency Emergency Management Symposium
- Utilized State Homeland Security Grant funds to purchase ALS full-body trainer, four Scott Self-Contained Breathing Apparatus, One Hour Cylinders for the Hazmat Team and a Lion Fire Simulator with accessories which can be used by all volunteer fire companies for community outreach, CERT and County employee training
- Participated in Rural Health Collaborative
- Emergency Medical Services crews celebrated Nurses Week and Police Week by sending gifts to Emergency Department Nurses and Police Departments
- Provided CPR and Narcan Training for citizens and CPR training to the Hooper's Island Volunteer Fire Company
- Made improvements to the new Computer Aided Dispatch System (CAD) room including painting, installing fire rated plywood as well as new CAD and radio racks
- Switched to new uniform embroidering company to achieve a savings
- Provided ORP training for Eastern Shore Dentists for the Health Department
- Director Rahilly conducted the biannual medical recertification training for all Cambridge Police Department Officers

Fiscal Year 2019 At A Glance (continued)

Public Works

- Performed routine maintenance at County marine facilities
- Maintained County roads including blacktopping, road signage, ditching, bushing, roadside mowing, bridge maintenance and operation of a maintenance/repair shop
- Performed surface treatments on certain County roads to include approximately 27 miles of tar and chip and approximately 6 miles of asphalt paving
- Extended mowing contract with Marshall Property Management, LLC, for mowing several County facilities and the tax sale properties in the City of Cambridge acquired by the County through the tax sale process
- Worked with the City of Cambridge and Finance Department to secure, clean up tax sale properties
- Assisted with Cannery Park Project
- Continued to implement new computer based program to manage and track concerns and work progress
- Rehabilitated 70% of the County's dirt roads
- Purchased one - 2 ton Ram Dodge light duty dump truck, 2018 Toyota ½ ton pickup for mosquito control, three 2020 Kenworth tri axle dump trucks, and one ¾ ton Chevy Pickup
- Repaired road washouts and removed trees from County Roads due to storm damage
- Wingate, Farm Creek and Toddville cross pipe replacement project
- Repairs to Elliott's Island boat ramp and marina (replaced entire pier decking and 3 loads of concrete)
- Repairs to Ragged Point Boat Ramp
- Numerous repairs to Hooper's Island Causeway and guardrail (9 loads of concrete)
- Completed 5 cycles of roadside mowing on each route
- Assisted Blackwater Refuge with the Philips Gunning Club Road Rehab project
- 122 days of crews dedicated to roadside ditching
- Performed roadside bushing 394 times(between the 3 mowers)
- 23 pipes installed totaling approximately 2,160 linear feet of pipe
- Assisted other departments with equipment maintenance as needed

Fiscal Year 2019 At A Glance (continued)

Human Resources

- Provided ongoing management support for employees and Department Heads/Elected Officials, such as advertising vacancies, interviewing applicants, disciplinary actions
- Acted as Liaison with Health Insurance Broker regarding employee health insurance coverage questions, including managing wellness program, open enrollment for active and retired employees. Kept premiums for employees/retirees the same for fifth year in a row. Assists employees and retirees with insurance related issues and billing problems
- Worked with United Way, AFLAC, VALIC and Nationwide-third party benefit providers that employees may choose to participate with, at their full cost
- Acted as Liaison with State Retirement System to provide employees with information regarding retirement benefits
- Provided information to State of Maryland Unemployment Office and attended hearings, as necessary

Airport

- The Cambridge-Dorchester Regional Airport maintains a single 4, 476- foot long by 75-foot wide asphalt and grooved runway (runways 16/34), with a full- length parallel taxiway and non-precision approach capability
- The primary emphasis of Airport progress is the consistent advancement of the Airport Layout Plan (ALP) improvements through the Airport Capital Improvement Program (ACIP) as a cooperative effort among Dorchester County, the Maryland Aviation Administration (MAA) and the Federal Aviation Administration (FAA). Numerous projects were completed, to include but not limited to:
 - FY19 included a transition of Airport Directors
 - Safety enhancement progressed with the procurement of a new lighted wind cone and airport beacon
 - The Airport Obstacle Removal efforts continued with the pursuit of avigation easements on several neighboring properties
 - The Airport Team worked closely with the FAA and MAA to secure grants for both the Obstacle Removal Project Phase 1 Design and the Wetlands Mitigation Credit Procurement through the Maple Dam Bank
 - The Airport Team maximized the number of leased hangars and office spaces
 - The Airport and B&B Sport Aviation hosted the very well attended Wings and Wheels Event on May 25th
 - Trees that had grown high enough to threaten the loss of our FAA approved Night Instrument landing capability were removed by the Airport Team
 - The MAA inspectors conducted their annual relicensing inspection on June 10th. No discrepancies were found and the inspection reports states "Very Nice Airport!"
 - The Airport Team refurbished the Airport Restaurant to include repairs and repainting, new ceiling fans, new flooring and a new kitchen heat hood venting system
- The Airport coordinated a full schedule of ACIP improvements with projections of grant needs for a five-year period, with the FAA and MAA

Fiscal Year 2019 At A Glance (continued)

Economic Development

- Over the past year the Economic Development Office staff has worked with over 160 businesses through visits, technical assistance, startup assistance and marketing
- Several of the businesses in the County received awards including: The Regional Manufacturing Institute's (RMI) Champions of manufacturing; Protenergy, the Growth and Productivity Award; Cultra, Newest Manufacturer through RMI; LWRC, Export Achievement Award the US Commercial Service; Quevera and Cambridge Federal, recognized by the Small Business Administration for their Veteran status during a tour of the Eastern Shore Innovation Center
- The Economic Development office updated the Technology Park Signs at the entrance to the park; added LED lighting to the signs; a new installation was added at the mailbox and to the outside of the building as an added safety measure; and a transfer switch was added to the Innovation center with USDA grant funding
- Economic Development placed national and regional ads for attraction with Expansion Solutions, Business Expansion Journal, Business Facilities, Trade and Industry, and Delmarva Public Radio and Comcast Spotlight
- The Dorchester Regional Technology Park was marketed on LoopNet and has had 99,000 impressions and 1,454 clicks last fiscal year
- Web blogs, and social media posts were continually updated throughout the year

Eastern Shore Innovation Center

- Began a marketing campaign that included photo mural, new logo, a rack card, video, folders and Water Moves Us Display
- Lease process, with Council's approval, was lengthened to 2 years with a possible 2 year extension allowing businesses one more year of growth before graduating
- Several businesses in the incubator added employees and have grown with the center
- Welcoming a new business that has 8 jobs tied to it
- Two hiring events were held with over 120 attendees and 13 businesses represented
- Community Partnerships: Taste of Cambridge; Hosted the German Partnership Round Table; Crabtoberfest; RMI- Regional Manufacturing Institute; Maryland Economic Development Association; Eastern Shore Index Advisory Board; Dorchester Chamber of Commerce; Ironman Maryland
- Presentations: Provident State Bank Advisory Board; Delmarva Regional Economic Development Forum