

**County Council of Dorchester County
Regular Meeting Minutes
December 5, 2017**

The County Council of Dorchester County met in regular session on December 5, 2017 with the following members present: Ricky C. Travers, President; Tom C. Bradshaw, Vice President; William V. Nichols; Rick M. Price and Don B. Satterfield. Also present were E. Thomas Merryweather, County Attorney; Jeremy Goldman, County Manager; and Donna Lane, Executive Administrative Specialist.

REGULAR SESSION

INVOCATION AND PLEDGE OF ALLEGIANCE

Councilman Travers led the invocation and the pledge of allegiance.

CALL FOR ADDITIONS OR DELETIONS TO AGENDA

There were no additions or deletions to the agenda.

APPROVAL OF MINUTES- NOVEMBER 7, 2017-NOVEMBER 21, 2017

The Council approved the minutes of November 7, 2017 with Councilman Travers abstaining since he was not present at that meeting. The Council also approved the minutes of November 21, 2017.

APPROVAL OF DISBURSEMENTS

The Council approved the vouchers as presented with Councilman Price abstaining for payments made to Dorchester General Hospital.

FINANCIAL REPORT: CASH AND INVESTMENTS

Councilman Travers reported total cash and investments as \$14,577,982.99.

CLOSED SESSION SUMMARY

The Council convened into Regular Session on December 5, 2017 at 5:44 p.m. in Room 110, County Office Building, 501 Court Lane, Cambridge, Maryland 21613 and motioned to adjourn into Closed Session pursuant to Title 3 of the General Provisions Article of the Maryland Annotated Code, pursuant to §3-305(b)(1) to discuss the appointment, employment, assignment, promotion, discipline, demotion, compensation, removal, resignation, or performance evaluation of appointees, employees, or officials over whom it has jurisdiction; and pursuant to §3-305(b)(4) to consider a preliminary matter that concerns the proposal for a business or industrial organization to locate, expand, or remain in the State. Present were: Ricky C. Travers, President; Tom C. Bradshaw, Vice President; William V. Nichols; Rick M. Price and Don B. Satterfield.

Also present were E. Thomas Merryweather, County Attorney; Jeremy Goldman, County Manager; and Donna Lane, Executive Administrative Specialist. Voting in favor of the Closed Session were all of the present Council Members.

The Council convened into Closed Session on December 5, 2017 at 5:45 p.m. pursuant to §3-305(b)(1), and §3-305(b)(4) to discuss the following items: 1) approved the request of the Tourism Director to advertise a Full-Time Manager position for the Heart of Chesapeake Country Heritage Area by a 5 to 0 vote; 2) approved the request of the Information Technology Director to hire an individual to fill an IT Network Technician I position by a 5 to 0 vote; and, 3) discussed Business Location-Financial Incentive for an industry to expand its location in the County. Present were: Ricky C. Travers, President; Tom C. Bradshaw, Vice President; William V. Nichols; Rick M. Price and Don B. Satterfield. Also present were E. Thomas Merryweather, County Attorney; Jeremy Goldman, County Manager; and Donna Lane, Executive Administrative Specialist. Jeff Trice, Economic Development Director, was also present for one item. The purpose of the Closed Session is also set forth in the Written Statement of Closing a Meeting Under the Open Meetings Act, which will be provided upon request. Voting in favor of the Closed Session were all of the present Council members.

REGULAR SESSION

ELECTION OF OFFICERS

Via motion, the Council agreed that Councilman Travers shall remain as President and Councilman Bradshaw shall remain as Vice President of the Council for one more year.

NEW NORTH DORCHESTER HIGH SCHOOL PROJECT UPDATE-BOARD OF EDUCATION

Dwayne Abt, Director of Operations, Dorchester County Public Schools, recognized the following individuals from the Board of Education are present: Dr. Diana Mitchell, Superintendent; Dr. Maria Smith-Hosch, Director of Secondary Education; Ms. Regina Teat, Director of Elementary Education/Title I & II; and Arcelius Brickhouse, Director of Student Services. He provided a slideshow update of the new North Dorchester High School project, which is attached. He encouraged the Council and the public to visit the school system website for an animation of the building. In response to a question from Councilman Travers, Mr. Abt explained that the recent closure of the high school was due to a pump failure. Pursuant to an inquiry from Councilman Price, Mr. Abt said the structure close to Route 14 is the stair tower, He explained that it will be a two story school. Mr. Abt advised that the roof will not be flat in response to Councilman Nichols question. Mr. Abt agreed to attend the Council's January 16, 2018 meeting to provide an update.

Councilman Nichols welcomed Dr. Mitchell to Dorchester County. Dr. Mitchell said she looks forward to the Council's continued support.

MANAGERS COMMENTS

FY18 COMMUNITY PARTNERSHIP AGREEMENT-GOVERNOR'S OFFICE FOR CHILDREN-LOCAL MANAGEMENT BOARD

The Council approved the request of Nancy Shockley, Local Management Board (LMB) Director, to accept a FY 2018 Community Partnership Agreement between the Governor's Office for Children and the Dorchester Community Partnership for Children & Families under which funds will be awarded to the following: 1) LMB Board Administration, \$114,269; 2) Connecting for Success Program, \$217,163; and, 3) BIND Together Program, \$101,981. The Council acknowledged that there is no County match.

UPDATED TRAINING REQUEST- LOCAL MANAGEMENT BOARD

Jeremy Goldman, County Manager, noted that at its October 3, 2017 meeting, the Council approved Ms. Shockley's request for individuals and herself to attend a Better Outcomes at the Intersection of Mental Health and Criminal Justice training in Florida from December 3, to December 5, 2017 using Governor's Office of Crime Control & Prevention Safe Streets grant funds. He explained that she is now seeking permission to reallocate those funds and use them to register William Jones, State's Attorney; Rebecca White, Executive Assistant; Jeremy Goldman, County Manager, and herself for the National Association of Counties (NACo) Conference for training from January 17 to January 19, 2017 in Memphis, Tennessee instead of the training in Florida. Mr. Goldman noted that no County funds will be used. The Council approved Ms. Shockley's request.

PROFESSIONAL ENGINEERING CONSULTING SERVICES-PUBLIC WORKS

Mr. Goldman presented his request to enter into a contract with Lane Engineering, LLC to provide professional engineering consulting services to the County on an "as needed" basis to provide project planning, land surveying, engineering design, plan review and other services to the County. He explained that work will be performed at an hourly rate, noting the cost has been pre-negotiated and is competitive. In response to a question from Councilman Nichols, Mr. Goldman confirmed that it is on an "as needed" basis until the County Engineer position is filled. Mr. Goldman said there is one project in which Lane Engineering, LLC is involved and a local company will be asked to perform engineer consulting services for it. He noted that the cost to hire that company is below the County's bidding requirements. In response to a question from Councilman Price, Mr. Goldman explained that a request for proposals was not advertised since this service is only needed for a short period of time. He said more than likely it will be for only one or two projects. The Council agreed to enter into the agreement with Lane Engineering, LLC. Councilman Price opposed since it was not advertised and based on his uncertainty on how this will meet citizen's needs.

In response to a question from Councilman Nichols, Mr. Goldman concurred that the agreement is for a short term temporary basis.

ARTICULATED DUMP TRUCK BID AWARD RECOMMENDATION-LANDFILL

The Council approved the recommendation of John Cooney, Landfill Manager, to accept the proposal of Albans CAT, the lowest bidder, to supply the Landfill Division with a Caterpillar 725C articulated dump truck at the cost of \$379,282.68 utilizing FY18 Capital Budget funds for Solid Waste which Councilman Travers opposed. Mr. Goldman said the old vehicle will be retained for at least a year.

BID AWARDS-AIRPORT

Big Hangar Restoration-Electrical Bid

The Council approved the recommendation of Amber Hulseley, Airport Manager, to award the Big Hangar Restoration- Electrical Bid to Tieder Electric, the lowest bidder, at the cost of \$18,206. The Council acknowledged that funds allocated for the Big Hangar Restoration project line item will be used.

Airport Surface Restoration

The Council approved Mr. Hulseley's recommendation to award the Airport Surface Restoration to Image Asphalt Maintenance Inc., the lowest bidder, at the total cost of \$111,928. The Council acknowledged that the cost will be broken down with a 75% from the Maryland Aviation Administration (MAA) and 25% from the County. Mr. Goldman explained that recently an engineer conducted a field visit and some "waves" were found at the end of the runway. He said a change order will be necessary since this company will need to spec the repairs and provide a proposed cost. He advised that approval of the cost will also have to be obtained from MAA. He said this County contingency funds will be used for this critical repair.

Airport Restaurant Windows

Mr. Goldman presented to the Council the recommendation of Ms. Hulseley to award the bid for replacement windows in the restaurant at the Cambridge-Dorchester Regional Airport. He said: 1) the project was bid out for second time; 2) no bids were received; 3) staff contacted five companies for quotes; and, 4) only one company provided quotes. The Council approved Ms. Hulseley's recommendation to award the bid to Mr. Go Glass for \$5,825.

T-Hangar Restoration

Mr. Goldman advised that Ms. Hulseley has also submitted a recommendation to award the bid for the T-Hangar Restoration project to the lowest bidder. Councilman Nichols made a motion to approve her recommendation which was seconded by Councilman Satterfield for discussion. Councilman Satterfield said the original 1999 Airport Layout Plan and a revision calls for the removal of the old T-Hangars, 1 through 8. He noted that the County is in the process of removing the old terminal building that is part of the Quonset Hut and the old T-Hangars. He questioned spending money to paint and repair the T-

Hangar if it is scheduled to be demolished within the next several years. Councilman Satterfield recommended that the two newest T-hangars be renovated instead. Councilman Nichols expressed concern that the quote does not include roof replacement for two of the T-Hangars. He also said he remembers that the 1999 plan called for the removal of the T-Hangars. Councilman Satterfield advised that Airport staff did the roofs several years ago. Councilman Nichols withdrew his motion. The Council deferred Ms. Hulsey's recommendation so that she may review the above referenced document and resubmit a recommendation.

SOLE SOURCE REQUEST-ENGINEERING/PLANNING-RAILS TO TRAILS PROJECT

The Council approved the following requests of Rebecca White, Executive Assistant: 1) to sole source the design work for Cannery Park Rail to Trail to Lane Engineering to piggyback on its open contract with Rail to Trail in Talbot County; and, 2) to reappropriation unencumbered funds of \$2,500 from FY16 Recreation and Park Capital Budget allocated for a pool filter, which was unspent since the cost was less than anticipated, for the 10% Program Open Space match. The Council acknowledged that Program Open Space funds approved in FY18 will pay for the design work. Mr. Goldman noted that in the County's purchasing policy piggybacking on another entity's existing contract is listed as the preferred procurement method.

POLL CONFIRMATION

The Council, confirmed its decisions by poll in the interim between meetings to:

- send correspondence and comments to the Maryland Board of Public Works supporting the Department of Natural Resources permit/license application to the Board for the dredging of natural oyster shell from Man O'War shoal in the Upper Bay by a 4 to 1 (1 no answer) vote;
- join the Caroline County Commissioners and the Talbot County Council in sending correspondence to Senator Benjamin Cardin, Senator Chris Van Hollen, and Congressman Andy Harris in support of the continuation of the Community Health Centers Fund which expired on October 1, 2017 by a 5 to 0 vote.

PUBLIC COMMENTS

In response to questions posed by Donald Gray, resident, Councilman Travers and Mr. Goldman advised that in order to construct a new Health Department facility a public process must be followed which may include the pursuit of a bond or loan. Mr. Goldman noted that the Council routinely reviews options, including whether to repair or replace existing facilities, as well as possible public private partnerships. Based on additional questions from Mr. Gray's, Mr. Goldman said: 1) the company that owns the McDonalds at Route 50 and Cedar Street is leasing a portion of the Health Department parking lot; and, 2) in order to sell that portion the property has to be declared surplus in a public

forum and the local legislative process must be followed. Mr. Gray referenced comments made during a public session last year about ditching being performed in Elliott's Island. Mr. Goldman said two crews have been working in that area for several months. Pursuant to a query from Mr. Gray: 1) Mr. Goldman clarified that a County Engineer position is being advertised; and, 2) Councilman Travers said personnel issues relating to Ryan White, Public Works Director, who is on leave, cannot be discussed in open session.

COUNCIL'S COMMENTS/ADJOURNMENT

Councilman Satterfield referenced a comment posted this week on a social networking site by an individual regarding three items in the southern part of the County which have already been corrected. He and Councilman Travers noted that other items are being addressed in that area. Councilman Satterfield asked the public to be mindful of those less fortunate and the reason for the season. He recognized the sacrifices made by deployed military personnel. He expressed his hope that they will remain safe and come home soon. He also thanked fire fighters, emergency responders and law enforcement for ensuring public health and safety.

Councilman Price commended the groups, organizations and volunteers of Thanksgiving and Christmas activities. He expressed his hope that the public will support the Hurlock Christmas Parade which will be held on Saturday at 6 p.m. as well as other events within the County.

Councilman Bradshaw thanked the Council for supporting his request to send positive comments about the dredging of natural oyster shell from Man O'War shoal in the Upper Bay with short notice. He referenced a program that used natural oyster shell that ran for over 45 years which assisted watermen. He expressed his understanding, based on his conversation with Jeannie Haddaway-Riccio, Chief of Staff, Governor's Office, that the hearing on the request is scheduled for December 20th and environment groups have sent over 90 letters of opposition. Councilman Bradshaw recognized that December 7th is Pearl Harbor Day, noting several of his relatives fought in World War II.

Councilman Travers advised that: 1) Dorchester County will receive an award for the Tax Lien Property Re-Purpose Program which outlines how to move delinquent property back onto the tax rolls; 2) County and City of Cambridge representatives are jointly conducting a ribbon cutting on the new recycling center across from the City's Public Works Department of Leonard's Lane on December 14th at 2 p.m.; and, 3) extra cardboard recycling bins will be placed at recycling centers during the Christmas holiday and closely monitored.

He also provided the following information on the Cold Weather Shelter: 1) it opened up on December 1st for nights only unless there is extreme weather during the day; 2) it is currently being run by the Cold Weather Shelter Committee in cooperation with the Salvation Army; 3) the Salvation Army plans to place trailers at its own facility which will be used as cold weather shelters hopefully by January 1, 2018; 3) he has not viewed

any designs or pictures of the proposed set up; and, 4) the Salvation Army is seeking clearance from the City of Cambridge.

Councilman Travers announced that: 1) the next Council meeting is scheduled for December 19, 2017; and, 2) Members of the Council will attend the Annual Maryland Association of Counties Winter Conference and associated events from December 6-8, 2017 at the Hyatt Regency Chesapeake Bay.


With no further business to discuss, the Council adjourned.

ATTEST:



Jeremy Goldman
County Manager

DORCHESTER COUNTY COUNCIL:



Ricky C. Travers, President



Tom C. Bradshaw, Vice President



William V. Nichols



Rick M. Price



Don B. Satterfield

Approved the 19th day of December, 2017.