

Annual Report Fiscal Year 2011



Dorchester County Council's Office
501 Court Lane
Cambridge, MD 21613

County History At A Glance

Established as a County in 1669.

Homeland of Harriet Tubman, Underground Railroad Conductor who led dozens of enslaved people to freedom.

Anna Ella Carroll who assisted President Abraham Lincoln in the Civil War hailed from Dorchester County.

Also home to seven prior Governors for the State of Maryland: John Henry; Charles Goldsborough; Thomas King Carroll; Thomas Holiday Hicks; Henry Lloyd; Emerson C. Harrington; Phillips Lee Goldsborough.

The County Seal was designed by Andrew Tolley, a local high school student, and adopted by the County Council in 1967. It depicts a waterman holding a pair of oyster tongs and a crab pot facing a farmer holding a cornstalk and pitchfork with the popular "bluecrab" at the top. The center shield is divided to show county interests, sailing, religious heritage, industry and shorelines. The background is a map of the County surrounded by blue water. On the small banner under the shield are written in Latin "Populus prope deum habitans" or "people living under the care of God". The gold banded border is imprinted with the County's name and 1669, the year the County became a unit of government.



Dorchester County Council

District #1	Jay L. Newcomb
District #2	William V. Nichols
District #3	Ricky Travers
District #4	Rick Price
District #5	Tom Bradshaw

Message from the County Manager:

I am pleased to present this Annual Report for Dorchester County for Fiscal Year 2011. This has proven to be a challenging year in light of reduced resources and ongoing economic uncertainty.

This report is intended to showcase the County and its resources and to provide up-to-date information on the County's activities. Also included is demographic information about the County and fiscal explanations of the FY 2011 budget year.

The County Council and its staff continually seek to achieve excellence in the provision of public service, always recognizing that the public deserves the utmost in customer service and care. It is my pleasure to provide you with this summary of local government activities.

Sincerely,

**Jane Baynard
jbaynard@docogonet.com**

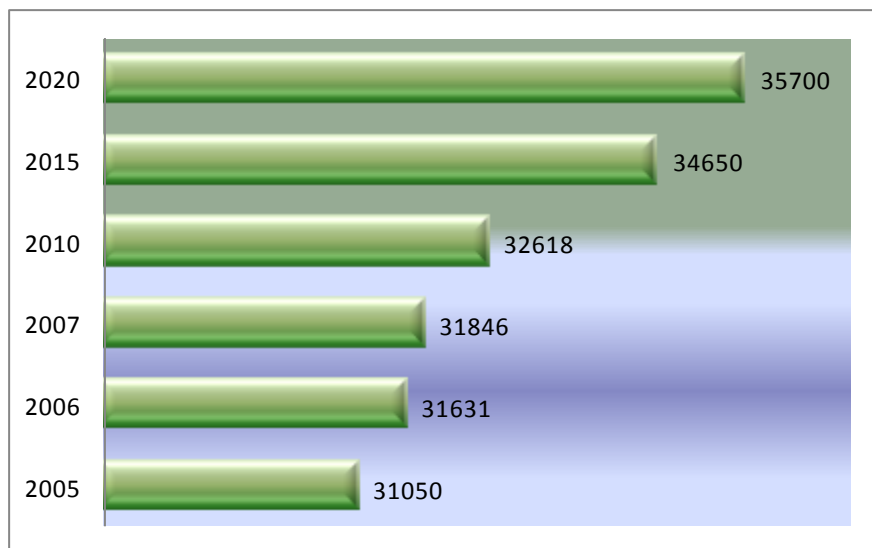
LOCAL GOVERNMENT GOALS AND PRIORITIES

- To provide good and efficient government recognizing reduced resources due to economic downturn and State budget impacts
- To adhere to the Charter of the County as adopted in 2002
- To manage all County resources with sound fiscal responsibility
- To appropriately plan for the needs of constituents
- To maintain service levels and seek ongoing efficiencies
- To make Dorchester County a desired place to live and work
- To welcome visitors to the County and to showcase our heritage
- To protect natural and historic resources

Dorchester Demographics

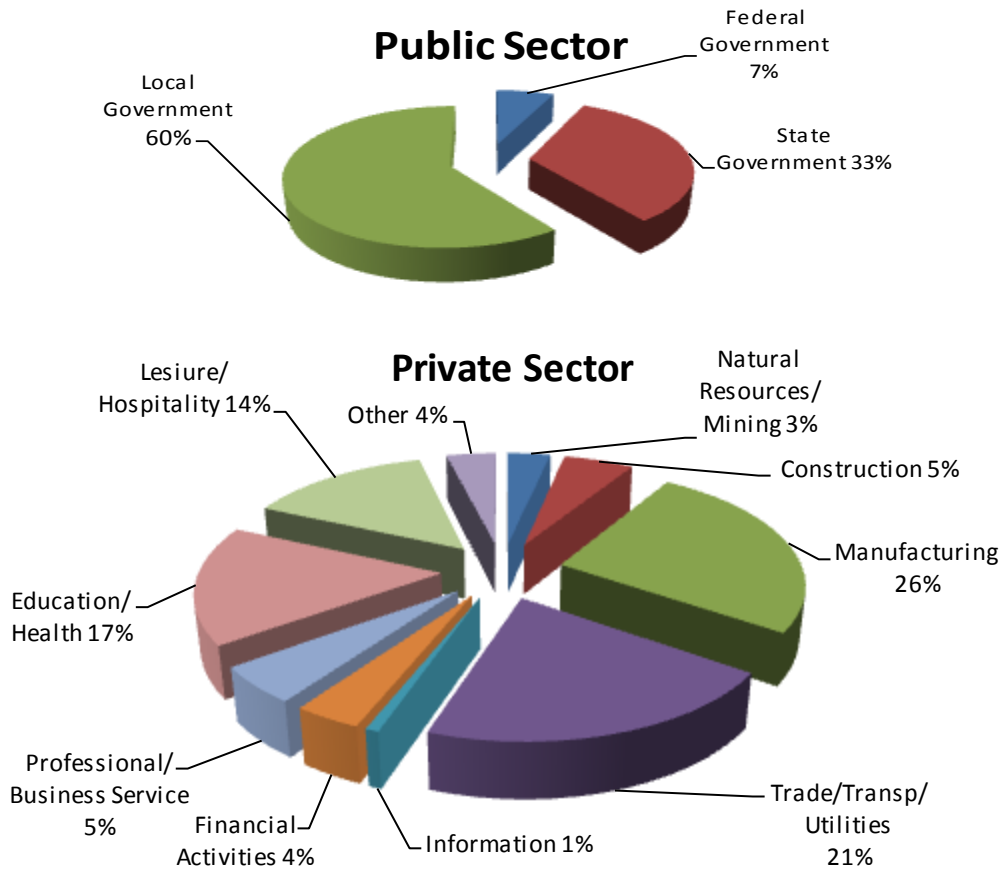
County Population

2005	31,050	2010	32,618
2006	31,631	2015 Projection	34,650
2007	31,846	2020 Projection	35,700



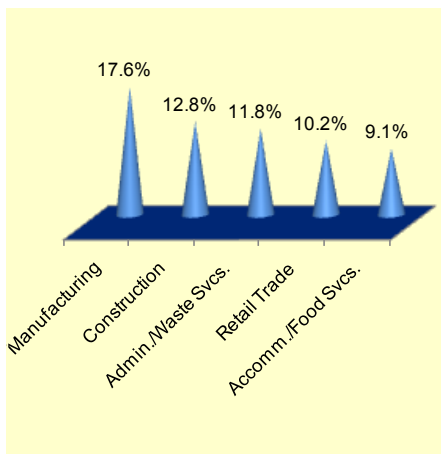
Dorchester Demographics (continued)

Employment Statistics



Source-Maryland Department of Business and Economic Development (2009 statistics)

INDUSTRY SHARES OF UNEMPLOYMENT INSURANCE CONTINUED CLAIMS



DEMOGRAPHICS

2010	
Population	32,618
Median Age	43.3 Yrs.
Prime Working Age 25-54	25-54
% of Total Pop	38.6%
Civilian Labor Force	16,754
Employment	14,963
Unemployment	1,791
Unemployment Rate	10.7%
2007-2009 3 yr. estimate	
% of workers 16 & over working outside county of residence	35.4%
(2007-9 3 yr. est.)	

Source-Dorchester County Fact Sheet, Maryland Department of Labor, Licensing & Regulation-Division of Workforce Development Adult Learning Office of Workforce Information and Performance- July 2011

Recent County Budget

Per the County Charter, Council is required to adopt a balanced budget no later than May 31st of each year. The County's fiscal year is July 1st through June 30th.

In addition to funding County government services, Council provides funding to the Board of Education and Chesapeake College.

- 37% of General Fund Budget is devoted to education
- Number of public school facilities in County: seven elementary, three middle school and two high school
- Dorchester County is one of five supporting counties for Chesapeake College, a local community college located in Wye Mills, Maryland. Other County partners include Caroline, Talbot, Queen Anne's and Kent.
 - ◊ FY 2011 budget was predicated on actual full time equivalent (FTE) enrollment for FY 2008 of 410 or 20% of total enrollment.

Current FY 2011 budget is \$66.6 million:

- \$54.7 million operating budget
- \$10.1 million capital budget and \$1.9 million grant budget
- Includes Landfill and Airport Enterprise Funds

Real Property Tax of \$0.896 per \$100 of assessed value was adopted in FY 2011, unchanged from the previous tax year.

Tax differential to offset duplicative services provided in the form of a decreased County property tax rate within municipal limits of the City of Cambridge and the Town of Hurlock-remaining seven municipalities received tax rebates.

As a result of the economic downturn, which resulted in an historically high unemployment rate (12.9% in February 2010) a 39% drop in income taxes, and a severe reduction of more than \$4 million in highway user revenues, the top priority of this adopted budget was the preservation of essential services for citizens.

County Budget History

In September 2009 to offset anticipated loss of highway user funds (\$554,864 in FY 2009 and an additional \$1.8 million in FY 2010) and other State aid reductions which totaled \$1,823,405, Council agreed to:

- Freeze vacant positions and make various personnel adjustments
- Defer Comprehensive Plan Update
- Defer blacktopping and road surface treatment projects
- Reduce funding for Board of License Commissioners

In November 2009 to offset anticipated loss of income tax revenue for FY 2010 of approximately \$1.4 million, Council agreed to:

- Move forward with five service reduction days for all County employees in addition to a temporary salary reduction of 3.125%

- Allocate the remaining budget for GASB45 Annual Required Contribution for Post Retirement Benefits in FY 2010 and the FY 2009 audited Fund Balance toward operating costs

For FY 2010 due to the economic downturn of the loss of State Aid, the County approved no capital program.

Additional Highway User Fund Reduction in 2010 General Assembly Session as a result of approved FY 2011 State budget resulted in another \$1.7 million reduction to local governments.

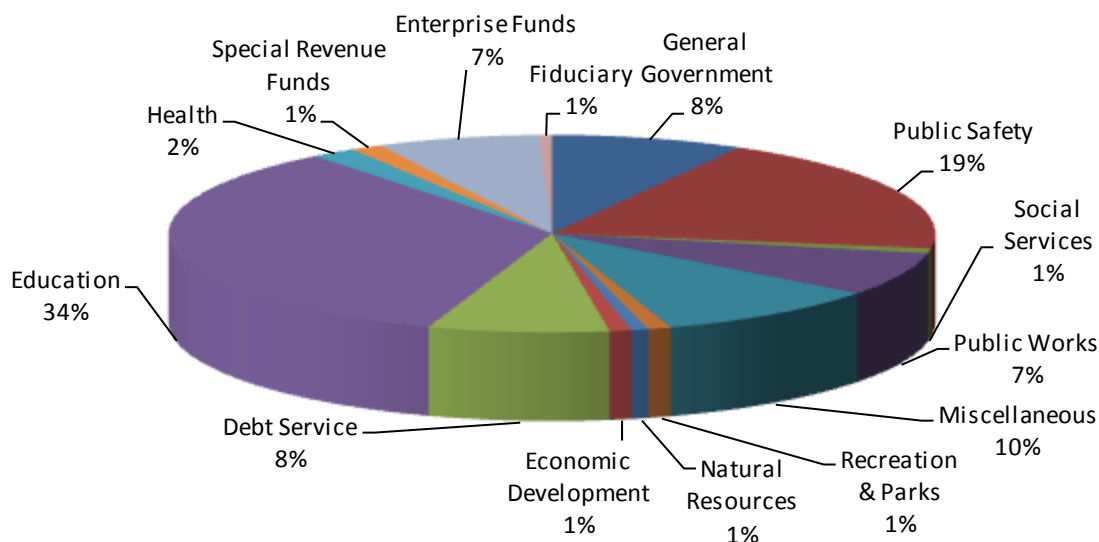
Budget in Brief (continued)

BUDGET SUMMARY—FY 2011

Operating Budget	\$ 54,655,767
Capital Budget	\$ 10,079,080
Grants Budget	\$ 1,895,309
Total County Budget	\$ 66,630,156

Operating Budget By Fund

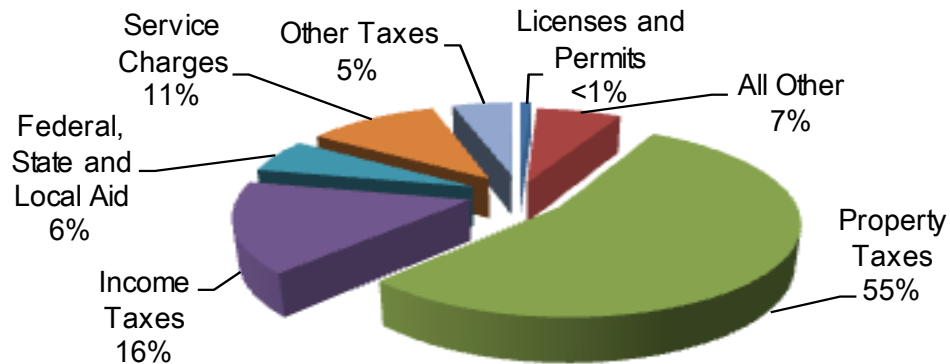
Governmental Funds	
General Government	\$ 4,436,342
Public Safety	\$10,551,225
Social Services	\$ 434,421
Public Works	\$ 3,910,951
Miscellaneous	\$ 5,256,160
Recreation and Parks	\$ 530,033
Natural Resources	\$ 394,149
Economic Development	\$ 503,138
Debt Service	\$ 4,155,917
Education	\$18,666,091
Health	\$ 1,035,000
Special Revenue Funds	
Transfer Tax	\$ 634,454
Tourism Marketing	\$ 90,000
Enterprise Funds	
Airport	\$ 896,070
Solid Waste	\$ 2,864,271
Fiduciary—OPEB Trust	\$ 297,545



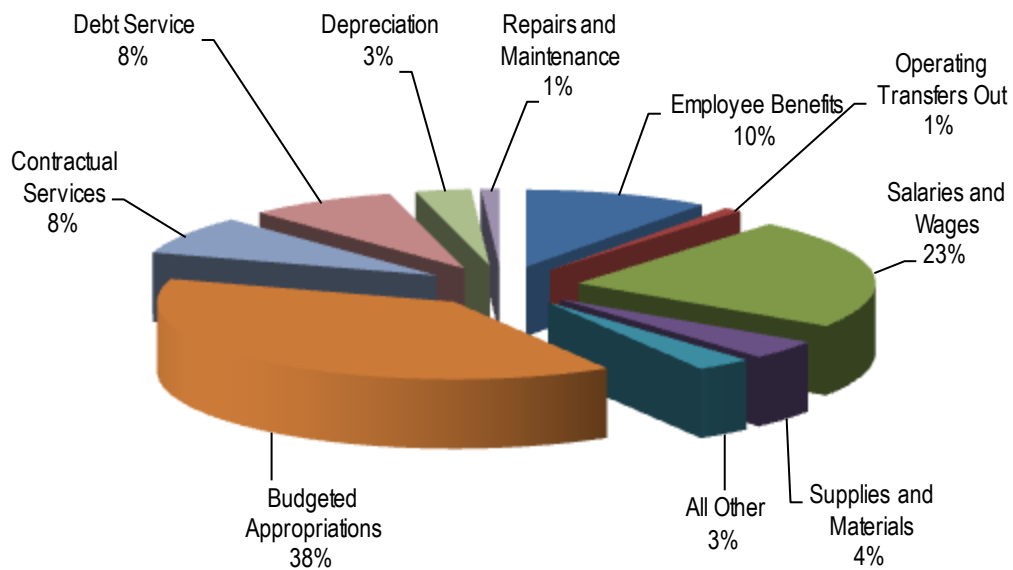
Budget in Brief (continued)

Operating Funds = \$54.6 Million

By Revenue Source



By Expenditure Type



Budget in Brief (continued)

County-Wide Restructuring Budget Savings Measures

The adopted budget reflects the following two efficiency initiatives that local taxpayers benefited from: 1) merging of the operations of Cambridge Emergency Medical Services into the unified County-wide system; and 2) the collection of municipal property taxes on behalf of the Town of Hurlock.

In order to offset the revenue reductions the following cost savings strategies were also implemented: hiring freeze, temporary employee salary reduction, service reduction days, elimination of capital programs, and across the board departmental and agency cost reductions.

On April 19, 2011 the Council adopted an Administrative Resolution to reduce appropriations and expenditures in this budget due to the loss or reduction in highway user revenues and property, income and recordation tax based on an anticipated structural deficit for FY 2012 and FY 2013.

Council offered an early retirement incentive equal to one third of the retiring employees' current salary and any payment of unused vacation to all full time employees who were eligible to retire pursuant to Maryland State Retirement and Pension System requirements, whether full service or early retirement, provided they retired by June 1, 2011.

Council agreed to execute an Inspection Services Contract with Middle Department Inspection Agency, Inc. for back-up building inspection services on an "as needed" basis due to a downsizing of building code inspection staff.

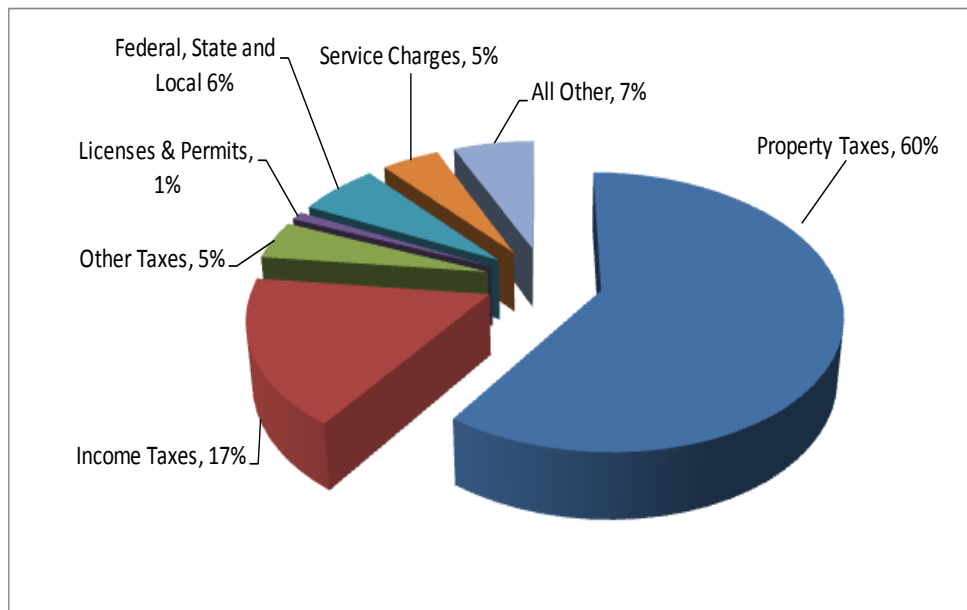
Budget in Brief (continued)

General Fund Revenues

The General Fund is the County's largest operating fund and is where virtually all of the County's tax supported general government activities occur. The General Fund's revenues are also used to support various capital projects with a contribution to the Capital Budget.

Revenue Sources

Property Taxes.....	\$29,938,117
Income Taxes.....	\$ 8,600,000
Other Taxes	\$ 2,269,386
Licenses & Permits	\$ 219,025
Federal, State and Local.....	\$ 3,214,735
Service Charges.....	\$ 2,340,741
All Other.....	\$ 3,291,423
 Total Revenues	 \$49,873,427



Budget in Brief (continued)

County Bond Rating	
Moody's	A2
Standard & Poor's	A+
Real Property Tax Rate—FY2011	\$.896
Real Property Tax Revenue— FY2011	\$29,938,117
Homestead Property Tax Credit % Allowed (Reduced from 10% in Fiscal Year 2006)	5%
Personal Property Tax Rate	\$2.24
Personal Property Revenue (Dorchester County phasing out Personal Property Tax over 10 years)	\$985,152
Local Income Tax Rate	2.62%
Local Income Tax Revenue	\$ 8,600,000
Recordation Tax Rate (on each \$500 of the value of the transaction)	\$5.00
Recordation Tax Revenue	\$1,781,386
Transfer Tax Rate (% of total transaction value)	.75%
Transfer Tax Revenue	\$634,454
Hotel Tax	5%
Hotel Tax Revenue*	\$250,000

Source: Budgets, Tax Rates, & Selected Statistics—Fiscal Year 2010 published by the Maryland Association of Counties

Note: *County's Share—Hotel tax shared with municipalities where establishment located—1% to County / 4% to municipality

Legislative Wrap Up

Resolutions

In Fiscal Year 2011 the Dorchester County Council adopted several resolutions pertaining to local government.

Adopted a County-wide Return to Work program to return eligible employees to the County workforce at the earliest medically allowable date and in accordance with their medical treatment plan.

Accepted an Administrative Resolution to Reduce Appropriations and Expenditures in County's FY 2011 Budget.

Consented to and agreed to make application for 499 acres within the City of Cambridge, Dorchester County, Maryland to be designated as an Enterprise Zone by the Maryland Department of Business and Economic Development.

Authorized and subsequently amended a Retirement Incentive Plan for Fiscal Year 2011 and extended the deadline to accept the plan.

Expressed support for legislation for placement in Statuary Hall of a statue of Harriet Tubman in lieu of a statue of John Hanson.

Authorized the submittal of an application for Community Development Block Grant funds of \$60,000 to continue support of county-wide housing counseling and prevention activities for families threatened with foreclosure.

Adopted a revision to the 10-year Solid Waste Management Plan to include recycling in Dorchester County Public Schools pursuant to Section 9-1703 of the Environment Article of the Annotated Code of Maryland.

Amended County Council Resolution 480 which amended the 2004 Dorchester County Comprehensive Water and Sewer Plan (The "Plan") to add or delete certain parcels to/from Table 4-1 (Entitled "Woolford-Madison Sewer Project WasteWater Allocation Estimate) of the plan.

Consented to and agreed to make application for 41.24 acres in the Town of Hurlock to be designated as an addition to existing Enterprise Zone by Maryland Department of Business and Economic Development.

Approved a project to obtain funding in addition to Community Development Block Grant Funding to expand the Boys and Girls Club in Dorchester County.

Approved a request from the Town of Vienna and four adjoining landowners, for support of the proposed municipal zoning associated with their petition for annexation to the Town of Vienna, consisting of 372.23 +/- acres of land, and located generally along Elliott's Island Road immediately south of and adjacent to the existing municipal boundary of the Town.

Supported a project for the continuation of New Beginnings Youth and Family Services Youth Development Program to provide out of school activities beyond the traditional after school programs to engage youth in hands on interactive artistic projects/programs, exploring/documenting community heritage from a youth perspective and to focus on social and life skills, college preparation and visits and job shadowing opportunities.

Endorsed the financial assistance to be provided to North Dorchester Railroad, Inc. by the Maryland Department of Business and Economic Development for conducting a study to determine the feasibility of a tourist train that would operate between the Towns of Preston and Hurlock.

Legislative Wrap Up (continued)

Local Legislation

As authorized under Charter government, in Fiscal 2011 the Council, sitting in duly advertised legislative session, enacted the following local laws after appropriate public hearings.

Adopted the 2011-2012 Annual Budget and Appropriation Ordinance of Dorchester County.

Authorized and empowered Dorchester County, Maryland, to borrow up to \$2,200,000 on its full faith and credit, and issue and sell its bonds to be used to finance, reimburse or refinance costs of the Technology infrastructure project provided for in the fiscal year 2009 and 2011 capital budgets and costs of issuance of such bonds.

Repealed and reenacted Chapter 155, Section 155-37 of the County Code to be titled, "Floodplain Management District", to add new sections "A" through "UU", to require comprehensive Floodplain Management Regulations for all new construction of residential and non-residential structures, and substantial improvements of residential and non-residential structures, including manufactured homes, located within the district.

Added new Section 65-6 (Y) to Article IV of Chapter 65 of the Dorchester County Code entitled "Building Code" to delete in its entirety section P2904, "Dwelling Unit Fire Sprinkler Systems", of the International Residential Code for one and two family dwellings.

Clarified the applicability of the building excise tax to additional construction of residential and non-residential structures in Dorchester County, Maryland by amending Chapter 144 (Taxation), Article X (Building Excise Tax), Section 144-30 (Definitions) to modify the term "addition construction" and add the term "dwelling unit".

Added new Article V, Section 40-21 to Chapter 40 of the public local laws of Dorchester County, Maryland entitled "Snow Emergency Parking On County Streets And Roads" to regulate the use, operation and driving of vehicles on county roads and streets while a snow emergency is in effect.

Added a new Section 88-5.1 to Chapter 88 of the County Code entitled "Code of Ethics" to provide County employees shall not supervise immediate family members to avoid conflict of interests.

2011 Maryland General Assembly Legislation

Council successfully sought State laws that impact Dorchester County as defined below.

Amending the following sections in Article 2B, "Alcoholic Beverages": 1) Section 11-403 entitled "Sundays" to remove obsolete language as suggested by Andrew Lantner of the Department of Legislative Services; and 2) Section 10-104 to remove obsolete language that is inconsistent with Section 10-103(18)(iv) regarding requirements for applicants.

Amending Section 14-813 of the Tax-Property Article in the Annotated Code of Maryland to allow the County to advertise tax sales three times instead of four times and to pay an auctioneer fee of \$7.50 per property instead of a cap of no more than \$200 per day.

Grant Activity

The adopted FY2011 grant budget totaled \$1.9 million which included anticipated funds for the following programs:

- Family Services-Circuit Court
- Critical Areas-Planning and Zoning
- Governor's Office for Children-Local Management Board-Child and Family Services and Recreation and Parks
- Marketing Tier II Grant, Maryland Heritage Area Authority Operating and Capital Grants-Tourism

FEDERAL GRANT FUNDING

Total Federal Grant Funds Expended in FY11 = \$6,856,340.29 which include:

- American Recovery and Reinvestment Act Funding for widening and resurfacing various roads in County, line stripping and the Dorchester Regional Technology Park
- Department of Business and Economic Development funding for the creation of an Economic Development Strategic Plan for Dorchester County

STATE GRANT FUNDING

Total of State Grant Funds Expended in FY11 = \$2,471,912.37 which include:

- Governor's Office of Crime Control and Prevention Funding for the Sheriff's Office for school bus monitoring and replacement of body armor
- Department of Housing and Community Development Funding to provide rental assistance to families who demonstrate financial hardship and for emergency and transitional housing
- Maryland Heritage Area Authority Operating and Management Funding for the Tourism Department
- Program Open Space Funding for the renovation of the Hurlock Youth Baseball Field
- Maryland State Department of Education Funding for support to all families expecting a baby through a Home Visiting Program and for the continued operation of existing school based health center programs

Fiscal Year 2011 At A Glance

County Council's Office

- Partnered with Finance Director in management of County budget
- Coordinated communications between Council and departments of local government, State and Federal legislators and various agencies
- Organized and kept record of Council's regular meetings, work sessions, special meetings and budget deliberations including preparation of meeting follow-up
- Drafted local legislation for Council's consideration-Council sat in legislative session 13 days in FY 2011
- Managed contracts, leases and Council appointed Boards and Committees
- Prepared commendations and proclamations
- Maintained appointment calendar for Council

Information/Technology

- Maintained daily computer operations and supported County staff in use of related computer equipment
- Installed fiber connection to landfill and new computers in dispatch center
- Maintained an enterprise network
- Upgraded Geographical Information Systems (GIS) Server, DocStar server and client software
- Set up new Dispatch training area
- Installed new perimeter security appliances for 911 center and traffic monitors in dispatch area

Human Resources

- Provided ongoing management support for employees and Department Heads/Elected Officials
- Acted as Liaison with Carefirst regarding employee health insurance coverage questions and liaison with State Retirement system to provide employees with information regarding retirement benefits
- Provided information to State of Maryland Unemployment Office and attended hearings, if necessary
- Prepared amendments to Rules and Regulations
- Worked with United Fund, AFLAC, VALIC and Nationwide-third party benefit providers that employees may choose to participate with, at their full cost

Planning and Zoning

- Continued digitization of the Critical Area line from the State's 1972 wetland maps to be used in State's Critical Area re-mapping project
- Began work on a road sign Geographic Information System (GIS) data layer, including data entry of 600 signs with data being used to support Public Works Department road signage replacement and maintenance plan, a new Federal Highway Safety requirement
- Worked with County Council to extend contract to conduct property clean-up under the Property Maintenance Ordinance for one year

Fiscal Year 2011 At A Glance (continued)

Local Management Board

- Assisted in obtaining \$50,000 in special project grant funding through the Department of Housing and Community Development for the Dorchester County Boys and Girls Club
- Received Department of Housing and Community Development Funding in the amount of \$40,000 to be used to provide rental assistance to families
- Received \$33,550 in Department of Housing and Community Development Funding to assist homeowners in weatherizing homes in the County
- Renewed contract with Maryland Energy Conservation, Inc. to provide weatherization services
- Awarded funding to three entities for summer programs: 1) \$794.42 to New Beginnings Youth Center; 2) \$466.72 to the Empowerment Center; and 3) \$727.35 to the YMCA specifically for Camp Seagull



Tourism

- Welcomed 6,017 visitors, including 24 buses to the Visitor's Center
- Entered into Memorandum of Understanding between State Office of Tourism & Dorchester County for usage and ownership of Harriet Tubman Underground Railroad Byway Logo
- Executed Memorandum of Understanding with the University of Maryland Eastern Shore Hospital and Restaurant Management Department to work with Tourism staff to design and implement an informational training program focused on Harriet Tubman Underground Railroad Byway for potential tour guides, hospitality workers and interested individuals
- Received grant from Maryland Heritage Area Authority for Heart of Chesapeake Country Heritage Area operations

Recreation and Parks

- Transitioned from outside activities to indoor programs at various school sites including indoor soccer
- Held Annual "National Night Out" at Dorchester County Pool on August 2, 2011 with 1,011 attendees, the second largest crowd in the last 13 years
- Dorchester County pool was open 71 of a possible 74 days
- Total public attendance at County pool for FY2011 was 20,817 with average "per-day" attendance of 293 people
- Held two separate sessions of swimming lessons in June and July
- Hosted 7 pool hops, 8 swim meets, 3 school field trips and 31 private night parties

Emergency Medical Services

- Continued services from four County ALS stations in Hurlock, Madison, Eldorado-Brookview and Cambridge
- Entered into service contract to maintain Paramedic unit stretchers including stair chairs and mechanical equipment
- Continued electronic billing for emergency medical services calls

Fiscal Year 2011 At A Glance (continued)

Soil Conservation

- Coordinated with Nanticoke Watershed Alliance and Wicomico Soil Conservation in development of contracts to implement pilot “buffer strip” program for farmers
- Worked with owners of poultry operations regarding the required installation of heavy use area pads (concrete) at the end of poultry houses
- Created new soil and water conservation plans for farms in order for them to re-enroll or sign up new acres of the Conservation Reserve Enhancement Program (CREP) buffer strips
- Coordinated with local Planning and Zoning Department and Public Works Department regarding changes relating to Stormwater Management and Sediment & Control Erosion and worked with Maryland Department of Agriculture and Maryland Department of Environment to develop plans for agricultural structures to meet the new regulations
- Continued efforts to organize and promote participation in educational outreach program “The Land & Water Connection” held the first week of August 2011

Detention Center

- Replaced HVAC unit and water heater, which provides water service to the food service, main medical and administrative areas of the facility
- Provided inmate labor for community programs and projects
- Housed from January 2010 through December 2010 1,819 inmates including 297 females, 1,417 males and 105 Immigration Customs and Enforcement (ICE) detainees

911 Communications Center

- Completed update of new phone system
- 911 Director retired effective May 31, 2011
- Commenced on-line Spanish training for 911 personnel
- Installed computers for Computer Aided Design system and reconfigured existing computers
- Received 61,133 Calls for Service with a total of 120,049 telephone calls answered by 911 Center personnel including 33,943 for the Dorchester County Sheriff’s Office and 2,272 for the Hurlock Police Department
- Total number of calls for service received and/or dispatched 61,133 calls for service including 1,607 for fires; 33,943 for Dorchester County Sheriff’s Office; 3,734 for ambulance service and 2,272 for Hurlock Police Department

Emergency Management

- Emergency Management Director retired effective June 30, 2011
- Updated the County’s current All-Hazards Plan using Planning Grant Pre Disaster Mitigation funds
- Provided ongoing oversight of National Incident Management Systems program (NIMS), Local Emergency Planning Committee (LEPC) and Citizens Corps Council
- Continually maintained records and scheduled training for Dorchester County staff to be compliant with National Incident Management System regulations
- Entered into an Emergency Alert Systems Memorandum of Understanding with Maryland Emergency Management Agency and Maryland D.C. Delaware Broadcasters Association, Inc. to promote the public warning system known as the Emergency Alert System
- Purchased new emergency notification system, generally referred to as the reverse 911 system and software to allow two individuals to use GIS mapping database at same time at Public Safety Complex and to enhance capabilities of Emergency Management/911 while also providing for accessibility for the County GIS Specialist at the Emergency Operations Center during times of emergency with Homeland Security Funds

Fiscal Year 2011 At A Glance (continued)

Sheriff's Office

- Received a grant award from the Governor's Office of Crime Control and Prevention (GOCCP) of \$3,000 for salary costs for targeted patrols for School Zone Enforcement within two miles of Warwick and Vienna Elementary Schools utilizing Safe Routes to School funds
- Accepted grant awards from the Governor's Office of Crime Control and Prevention for tactical vests and 17 sets of body armor, for the Sheriff's Office initiative against underage drinking program, and for domestic violence data entry and monitoring support of sexual offenders
- Continued oversight of Dog Control Division and received approval to coordinate with local organizations to begin a spay and neuter program for dogs
- Maintained Circuit Court House security

Public Works

Highway

- Completed sign inventory-3,710 signs located and categorized on County GIS system
- Maintained over 600 miles of roads
- Removed trash and debris from County roadsides upon citizen or Council request
- Removed and replaced bulkhead at Wingate Dock
- Performed routine maintenance on all marine facilities
- Hauled bank run gravel and topsoil from Beulah Landfill to Highway Division shop to stockpile for pipe installation and shoulder repair
- Applied hot mix to parking and driving area around Hoopers Island Fire House
- Blacktopped 9.85 miles of County roads, tar and chipped 33.17 miles

Engineering

- Completed placement work for rock sills and sand for Elliott Island Wetlands Restoration project
- Updated information on County road traffic volume data utilizing traffic counter and working with State Highway Administration to utilize new traffic accident data software
- Attended meetings with other members of the Local Chesapeake Bay TMDL Phase II Watershed Implementation Plan Team regarding the implementation planning requirements

Landfill

- Completed construction of new scales and scale facility at Beulah Landfill
- Received approval to enter into contract with GCI Environmental Services to perform groundwater and gas well monitoring and reporting for Beulah Landfill, including Old Beulah, New Beulah and the Secretary and Golden Hill Landfills
- Completed construction of Cell 5 of Beulah Landfill
- Recycled wood, metal and tires from Beulah Landfill
- Received Beulah Landfill Tipping Fee Income of \$2,421,171—landfilled 48,697 tons of waste

Airport

- Selected with Council's approval Delta Airport Consultants, Inc. as Airport Engineering Consultant
- Awarded Notice to Proceed for Technology Park Utility and Infrastructure Improvements
- Renewed leases with several companies for hangar space
- Continued fuel sales
- Submitted requests to Economic Development Administration for funding for Dorchester Regional Technology Park

Fiscal Year 2011 At A Glance (continued)

Maintenance

- Worked with Grants Monitor to advertise a request for proposals under grant award from Maryland Energy Administration to replace 500 light fixtures at Dorchester County Office building with more efficient light fixtures
- Continued Recycling Program for County Offices and the Circuit Court House
- Decreased the use of electricity in the building during evening hours and in offices in the County Office Building during the daylight hours by reducing the amount of fluorescent tubes being used
- Maintained approximately 111,171 sq. ft of office space, including custodial services and approximately 14 acres of property

Finance/Tax Collection

- Worked with Council on an Administrative Resolution to Reduce Appropriations and Expenditures in the County's FY 2011 Budget which was adopted on April 19, 2011
- Facilitated declaration of properties Council purchased as a result of foreclosures through the tax sale process as surplus, to be advertised for sale by sealed bid with the right of refusal
- Proposed entering into a Municipal Tax Collection Agreement with the Town of Vienna and City of Cambridge for the collection of those municipalities' real property tax by County's Finance Department which Council approved
- Collected \$29,919,716.89 in County real property taxes
- Facilitated sale of 225 properties during June 21, 2011 tax sale with 21 of those properties being sold to the County

Economic Development

- Participated in a delegation visit to Germany with members of Business Exchange Task Force from April 28 through May 5, 2011 which yielded contacts for existing Dorchester companies to evaluate and explore expansion opportunities in Germany and stimulated interest from a German company to seek to locate in Dorchester Regional Technology Park
- Completed Technology Park Marketing Plan
- Initiated plans for partnering with the Department of Business and Economic Development to participate in an upcoming government contractor's tradeshow to generate potential leads
- Held a Spring Business Blitz week, a business outreach visitation initiative
- Worked with the City of Cambridge Economic Development to expand Cambridge-Dorchester Enterprise Zone by 507 acres
- Provided testimony to Maryland legislators about the critical importance of the County remaining in the "One Maryland" economic development program
- Sponsored a HUBZone Certification Workshop for businesses
- Conducted 25 company visitations and received 1,060 general inquiries from individuals needing assistance
- Assisted 30 micro businesses
- Successfully negotiated terms and conditions for Rural Development Corporation revolving loan fund recipients
- Participated in Superintendent's Advisory Council and Business Partnerships and Adopt-a-School Program Subcommittee
- Completed Declaration of Covenants and Easements for the Dorchester Regional Technology Park
- Sought approval from Council to seek Economic Development Administration grant funding in the amount of \$607,750 for repairs to a building owned by the County and leased by a local company with match being provided by the company

County Resource Directory

County Government

Dorchester County Council

Jane Baynard, County Manager
501 Court Lane
P.O. Box 26
Cambridge, Maryland 21613
Phone: (410) 228-1700
E-mail: info@docogonet.com
Web Site: www.docogonet.com

Board of License Commissioners

James Lurz, Liquor Inspector
501 Court Lane, Room 101
Cambridge, Maryland 21613
Phone: (410) 901-1076
E-mail: jlurz@docogonet.com

Dorchester County Detention Center

Steve Mills, Warden
829 Fieldcrest Road
Cambridge, Maryland 21613
Phone: (410) 228-8101
E-mail: smmills@docogonet.com

Department of Planning

Steve Dodd, Director
501 Court Lane, Room 107
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E-mail: sdodd@docogonet.com

Dorchester County Office of Information Technology

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Economic Development

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Dorchester County Department of Finance

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Dorchester County Human Resources Office

Becky Dennis, Director
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E-mail: bdennis@docogonet.com

Emergency Services Department

Michael Faith, Emergency Services Director
Phone: (410) 228-2222
E-mail: mfaith@docogonet.com

Emergency Management

829 Fieldcrest Road
Cambridge, Maryland 21613
Phone: (410) 228-1818
E-mail: dema@docogonet.com

911 Center

829 Fieldcrest Road
Cambridge, Maryland 21613
Phone: (410) 228-2222
E-mail: kbrowning@docogonet.com

Emergency Medical Services

829 Fieldcrest Road
Cambridge, Maryland 21613
Phone: (410) 228-2726
Email: pbreila@docogonet.com

Tourism Department

Amanda Fenstermaker, Director
2 Rose Hill Place
Cambridge, Maryland 21613
Phone: (410) 228-1000
E-mail: afenstermaker@docogonet.com
Website: www.tourdorchester.org

County Resource Directory

County Government (continued)

Department of Public Works

Tom Moore, Director
5435 Handley Road
Cambridge, Maryland 21613
Phone: (410) 228-2920
E-mail: tmoore@docogonet.com

Dorchester County Landfill

5435 Handley Road
Cambridge, Maryland 21613
Phone: (410) 943-1700
E-mail: tmoore@docogonet.com

Dorchester County Airport

Bob Tenanty, Airport Manager
and Senior Engineer
5263 Bucktown Road
Cambridge, Maryland 21613
Phone: (410) 228-4571
E-mail: btenanty@docogonet.com

Dorchester County Sheriff's Office

James Phillips, Sheriff
829 Fieldcrest Road
Cambridge, Maryland 21613
Phone: (410) 228-4141
E-mail: jphillips@docogonet.com

Local Management Board

Nancy Shockley, Director
501 Court Lane, Room 103
Cambridge, Maryland 21613
Phone: (410) 228-0281
E-mail: nshockley@docogonet.com

Recreation and Parks

Scott Eberspacher, Director
446 Willis Street
Cambridge, Maryland 21613
Phone: (410) 228-5578
E-mail: seberspacher@docogonet.com

Soil Conservation District

Jim Newcomb, Director
501 Court Lane, Room 213
Cambridge, MD 21613
Phone: (410) 228-1323
Email: newcombJA@mda.state.md.us

Dorchester County Office of the State's Attorney

William Jones, State's Attorney
315 High Street
Cambridge, Maryland 21613
Phone: (410) 228-3611
E-mail: wjones@docogonet.com

County Resource Directory

Agencies that Serve the Public in Dorchester County

Assessments Office

Diana C. Willey, Supervisor of Assessments
501 Court Lane, Room 204
Cambridge, Maryland 21613
Phone: (410) 228-3380
E-mail: dor@dat.state.md.us

Clerk of Court

Amy Craig, Clerk
206 High Street
Cambridge, Maryland 21613
Phone: (410) 228-0481
E-mail: Amy.Craig@courts.state.md.us

Dorchester County Circuit Court

Brett Wilson, Judge
206 High Street
P.O. Box 923
Cambridge, Maryland 21613
Phone: (410) 228-6300
E-mail: brett.wilson@courts.state.md.us

Dorchester County Department of Social Services

William McDonnell, Director
627 Race Street
P.O. Box 217
Cambridge, Maryland 21613
Phone: (410) 901-4100
E-mail: dorchdss@dhr.state.md.us
Web Site: www.dorchesterdss.org

Elections Office

Karin Kuntz, Director
501 Court Lane, Room 105
Cambridge, Maryland 21613
Phone: (410) 228-2560
E-mail: kkuntz@docogonet.com

Dorchester County Board of Education

Dr. Henry Wagner, Superintendent
700 Glasgow Street
Cambridge, Maryland 21613
Phone: (410) 228-4747
E-mail: info@dcpsmd.org
Web Site: www.dcps.k12.md.us

Delmarva Community Services

Santo Grande, President/CEO
2450 Cambridge Beltway
Cambridge, Maryland 21613
Phone: (410) 221-1900
E-mail: santo@dcsdet.org
Web Site: www.dcsdet.org

District Court of Maryland

John L. Norton III, Judge
310 Gay Street
Cambridge, Maryland 21613
Phone: (410) 901-1420
E-mail: districtcourts@state.md.us

Dorchester County Public Library

Jean Del Sordo, Director
303 Gay Street
Cambridge, Maryland 21613
Phone: (410) 228-7331
E-mail: infodesk@dorchesterlibrary.org
Web Site: www.dorchesterlibrary.org

Extension Office

Conrad Arnold, Director
501 Court Lane, Room 208
Cambridge, Maryland 21613
Phone: (410) 228-8800
E-mail: carnold@umd.edu

County Resource Directory

Agencies that Serve the Public in Dorchester County (continued)

Farm Service Agency

Mark Palmer, County Executive Director
501 Court Lane, Room 211
Cambridge, Maryland 21613
Phone: (410) 228-5640

Department of Environmental Health

William Forlifer, Director
3 Cedar Street
Cambridge, Maryland 21613
Phone: (410) 228-1167

Dorchester County Register of Wills

Doris Lewis
206 High Street
Cambridge, Maryland 21613
Phone: (410) 228-4181

Veterans Administration

Janet Thomas, Director
501 Court Lane, Room 101
Cambridge, Maryland 21613
Phone: (410) 228-1933

Dorchester County Health Department

Roger Harrell, M.H.A., Health Officer
3 Cedar Street
Cambridge, Maryland 21613
Phone: (410) 228-3223

Baywater Animal Rescue

4930 Bucktown Road
Cambridge, Maryland 21613
Phone: (410) 228-3090
E-mail: info@baywateranimalrescue.org

Dorchester County Sanitary District

501 Court Lane, Room 209
Cambridge, Maryland 21613
Phone: (410) 228-6222